

**Terms and Conditions
for
SkillsFuture Mid-Career Training Allowance**

[For Applicants]

By submitting a Training Allowance (“TA”) application (“Application”) under the SkillsFuture Mid-Career Training Allowance scheme on MySkillsFuture portal (“Portal”), you are deemed to have agreed to the following Terms and Conditions:

1. Application Information

- 1.1. You confirm that your Application information is true and complete. Your Application or training allowance may be cancelled or discontinued, should we find untrue or incomplete information in your Application.
- 1.2. You consent to SSG sharing your Application information with Government and non-Government Entities, for the administration of the SkillsFuture Mid-Career Training Allowance scheme.

2. Offer and Acceptance of TA

- 2.1. SSG will assess your eligibility upon receipt of your TA application. Once your eligibility is confirmed, you will receive a notification at the email address indicated in your Application to notify you that you have been offered the TA.
- 2.2. Upon receipt of the notification, you are required to log into the Portal and accept the offer by the deadline specified in such notification, failing which your Application will be cancelled.
- 2.3. If the start date of the course run specified in your Application, is or has been changed to a date *more than* six (6) months after you have accepted the offer of TA, you are required to cancel your Application and (unless you no longer wish to claim for the TA for the run with the new start date) re-submit your Application before the new start date.

3. Attendance Requirements

- 3.1. You are required to attend the course run specified in the Application personally and fulfil the attendance requirement to receive the TA. If you do not fulfil the attendance requirement for any month of the run of the course specified in your Application, you will not receive the TA for that month of the run of the course specified in your Application.

4. Computation of TA value and disbursement

- 4.1. You agree that, upon accepting the offer of TA, the TA value computed by SSG and stated in the offer shall be final and fixed for the entire run of the course specified in your Application.

The TA value will be based on the duration of the course specified in your Application and is subjected to your lifetime cap of 24 months.

4.2. You agree that the monthly TA value stated in the offer of TA and accepted by you shall be disbursed to you by the end of the month following each completed month of the course specified in your Application, or after your acceptance of the offer of TA, whichever is later, and subject to:-

- a. you remaining as a Singapore Citizen;
- b. you having fulfilled the attendance requirement of the course for that month of the course; and
- c. you not being disqualified or suspended from receiving funding from the Government of the Republic of Singapore, any Singapore statutory board, or any Singapore government agency.

4.3. You must have a valid PayNow bank account linked to your NRIC in order to receive disbursement of TA.

5. Furnishing of Additional Information

5.1. SSG may request additional information or documents from you to review your Application and Training Allowance disbursement at any point. We reserve the right to reject your Application or discontinue Training Allowance Disbursement, should we not receive the requested information within 14 days.

6. General

6.1. You agree that only one (1) Application can be submitted for the period of the course run specified in your Application. You shall not, for the same period, submit another Application for the same or another course unless you have withdrawn your prior Application.

6.2. You acknowledge that any absentee payroll applied for by your employer in respect of your attendance of the course specified in your Application shall be terminated and no longer payable by SSG upon your acceptance of the offer of TA.

6.3. You acknowledge and agree that any other government-provided training allowance or absentee payroll, applied for in respect of your attendance of the course specified in your Application shall be terminated and no longer payable upon your acceptance of the offer of SSG's TA. Furthermore, in the event that you are concurrently attending other course(s) during the same period of the course specified in your Application, you acknowledge and agree that any other government-provided training allowance—applicable to the other course(s) may be adjusted such that no other government-provided training allowance will be payable for the period of the course specified in your Application.

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