

ANNEX

About the EduTrust Certification Scheme

- 1. The EduTrust Certification Scheme is a quality assurance scheme for PEIs, administered by SSG.
- It aims to distinguish private schools that are able to consistently maintain a high standard of quality in the overall provision of education services and make continual improvements that lead to positive student outcomes. There are three types of EduTrust certification Awards – EduTrust Star, EduTrust and EduTrust Provisional – awarded to PEIs based on scores attained on the EduTrust assessment.
- The EduTrust Certification Scheme assesses PEIs against seven criteria and 27 subcriteria. With the enhanced EduTrust renewal process, all EduTrust requirements are classified into two categories - Primary and Secondary Scope. Table 2 shows a breakdown of the requirements.

Criteria	Primary Scope	Secondary Scope
1. Management Commitment and Responsibilities.	Strategic Planning.	 Vision, Mission and Values.
2. Corporate Governance and Administration.	Corporate Governance and Financial Resources.	 Human Resource Management. Partnerships. Communication. Data, Information and Knowledge Management. Feedback Management.
3. External Recruitment Agents.	Monitoring and Evaluation of Agents.	Selection of Agents.Management of Agents.
4. Student Protection and Support Services.	Fee Protection Scheme.Student Contract.	 Refund. Course Transfer, Withdrawal and Deferment. Student Support Services.

Table 2: Criteria for EduTrust Certification Requirements



5. Academic Processes and Student Assessment.	 Course Design, Development and Review. Course Planning and Delivery. Student Selection and Admissions. Student Conduct and Learning. Student Assessment. 	NIL
6. Achievement of Student and Graduate Outcomes.	 Measurement of Student and Graduate Outcomes. Student and Graduate Outcomes. 	NIL
7. Quality Assurance, Monitoring and Result.	 Performance Management and Analysis. Internal Assessment. Management Review. Continual Improvement. 	NIL