

FACTSHEET ON PROFESSIONAL CONVERSION PROGRAMMES FOR LOGISTICS OFFICER AND LOGISTICS EXECUTIVE

Under the Adapt and Grow initiative, Workforce Singapore (WSG), in collaboration with Supply Chain and Logistics Academy (SCALA), worked together with the industry to co-develop the Professional Conversion Programmes (PCP) for Logistics Officer and Logistics Executive. The PCPs match PMETs to participating employers, and facilitate the reskilling of PMET job seekers to take on new job roles within the industry as Logistics Officers and Executives.

- Launched on 29 June 2016 by Minister Lim Swee Say, the PCPs for Logistics Officer and Logistics Executive aim to equip mid-career PMETs with the necessary competencies to take up roles in areas such as Freight Forwarding, Warehousing and Storage, Fleet Operations and Supply Chain Operations in Logistics and SupplyChain companies.
- Both PCPs are administered by SCALA, and operate on a Place-and-Train mode. Participating companies will employ and place the participants before sending them for rigorous training that comprises 18 days of facilitated classroom sessions, customised structured On-Job-Training, and 12 days of mentorship programme.
- Upon successful completion of the 12-month programme, the participants will be awarded an Advanced Certificate in Supply Chain Operations Management from SCALA.

Eligibility Criteria

Individuals must fulfil the following criteria:

- Singapore Citizen or Permanent Resident
- Newly hired PMET and nominated by an eligible company for the PCP
- Preferably holding a NITEC or equivalent
- Must not be in a similar job role prior to joining the PCP
- Must have graduated or ORD for at least 6 months, and do not qualify for SkillsFuture Earn and Learn Programme for logistics sector

All participating companies must fulfil the following criteria:

- Registered or incorporated in Singapore
- Must offer the new hire a PMET job and issue a valid permanent employment contract. Full-time contract employment must be at least 12 months.
- Must offer the new hire a PMET job which is different from his previous employment. Conversions can be inter or intra sector.
- Must be able to provide structured on-the-job training for the candidate

Funding Support & Requirements

The employing company will receive the following funding upon the fulfilment of the corresponding requirements:

Funding to Employers by WSG	Standard Rate	Enhanced Rate
(Enhanced) Salary Support	Up to 70% of monthly salary <i>(capped at \$4,000 per month[#])</i>	Up to 90% of monthly salary <i>(capped at \$6,000 per month[#])</i> <i>For Long-term Unemployed[*] Singapore Citizen (SC) trainees or mature SC Trainees aged 40 and above.</i>

Course Fee Subsidy	Up to 70% course fee funding*	Up to 90% course fee funding* <i>For SC/Permanent Resident (PR) trainees sponsored by SMEs or mature SC trainees aged 40 and above.</i>
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* Funding caps may apply

Effective 1 April 2017, funding caps may apply

^ Defined as being unemployed and actively seeking employment for six months or more.

For more information and to apply, please contact:

Supply Chain and Logistics Academy (www.scala.com.sg)

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ANNEX B2

FACTSHEET ON PROFESSIONAL CONVERSION PROGRAMME FOR PCP – SEA READY TALENT FOR LOGISTICS SECTOR

Under Workforce Singapore's (WSG) Adapt and Grow initiative, WSG and International Enterprise Singapore (IE Singapore) collaborated with Singapore Business Federation (SBF) to develop and launch the Professional Conversion Programme (PCP)–SEA Ready Talent for Logistics Sector on 6 September 2017.

- The PCP will equip mid-career PMETs with the necessary competencies to take up roles in areas such as Sales & Marketing, Trade Finance, Accounts & Product Management and Supply Chain Management within South-east Asia region.
- The duration of the PCP is one year, and is a combination of structured on-the-job training (OJT) with the hiring company, 45 hours of facilitated classroom training, and 45 hours of mentoring and networking. The facilitated classroom training modules will be customised based on the region where the PCP candidate will be posted.

Eligibility Criteria

Individuals must fulfil the following criteria:

- Singapore Citizen or Permanent Resident
- Must be newly hired PMET and nominated by an eligible company for the PCP
- Should preferably have obtained previous managerial-level or equivalent work experience
- Must not be in a similar job role prior to joining the PCP
- Must have at least 2 years of working experience.

All participating companies must fulfil the following criteria:

- Registered or incorporated in Singapore
- Must offer the new hire a PMET job and issue a valid permanent employment contract. Full-time contract employment must be at least 12 months.
- Must offer the new hire a PMET job which is different from his previous employment. Conversions can be inter or intra sectoral.
- Must be able to provide structured on-the-job training for the candidate

Funding Support & Requirements

The employing company will receive the following funding upon the fulfilment of the corresponding requirements:

Funding to Employers by WSG	Standard Rate	Enhanced Rate
(Enhanced) Salary Support	Up to 70% of monthly salary (capped at \$4,000 per month#)	Up to 90% of monthly salary (capped at \$6,000 per month#) For Long-term Unemployed [^] Singapore Citizen (SC) trainees or mature SC Trainees aged 40 and above
Course Fee Subsidy	Up to 70% course fee funding*	Up to 90% course fee funding* For SC/Permanent Resident (PR) trainees sponsored by SMEs or mature SC trainees aged 40 and above

* Funding caps may apply

Effective 1 April 2017, funding caps may apply

[^] Defined as being unemployed and actively seeking employment for six months or more.

For more information and to apply, please contact:

Singapore Business Federation (www.sbf.org.sg)

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ANNEX B3

FACTSHEET ON PROFESSIONAL CONVERSION PROGRAMMES FOR AIR FREIGHT OFFICER AND AIR FREIGHT EXECUTIVE

Under Workforce Singapore's (WSG) Adapt and Grow initiative, WSG collaborated with SAAA@Singapore (SAAA) and co-developed the Professional Conversion Programmes (PCP) for Air Freight Officer and Air Freight Executive.

- The PCPs for Air Freight Officer and Air Freight Executive match mid-career PMETs to participating employers, and equip them with the necessary competencies to take up roles as Air Freight Officers or Air Freight Executives in areas such as Import and Export Clearance, Freight Operations, Freight Documentation and Pricing and Allocation in Logistics companies with Air Freight operations.
- Both 6-month PCPs are administered by SAAA and operate on a Place-and-Train mode. Participating companies will employ the participants before sending the new hires for rigorous training, which comprises facilitated classroom sessions (i.e. 1-day Supply Chain Overview and a 5-day IATA Dangerous Goods Regulation Course or a 5 days IATA Cargo Introductory Course) and customised structured on-the-job training.
- Upon successful completion of programme, the participants will be awarded Certificate of Completion by SAAA and either an IATA Certificate of Achievement for Dangerous Goods Regulations or IATA Certificate of Achievement for Cargo Introductory (upon meeting requirements set by IATA).

Eligibility Criteria

Individuals must fulfil the following criteria:

- Singapore Citizen or Permanent Resident
- Participants must be newly hired PMET and nominated by an eligible company for the PCP
- Preferably holding a NITEC or equivalent

- Must not be in a similar job role prior to joining the PCP; and
- Must have at least 2 years working experience

All participating companies must fulfil the following criteria:

- Registered or incorporated in Singapore
- Must offer the new hire a PMET job and issue a valid permanent employment contract. Full-time contract employment must be at least 12 months.
- Must offer the new hire a PMET job which is different from his previous employment. Conversions can be inter or intra sectoral
- Must be able to provide structured on-the-job training for the candidate

Funding Support & Requirements

The employing company will receive the following funding upon the fulfilment of the corresponding requirements.

Funding to Employers by WSG	Standard Rate	Enhanced Rate
(Enhanced) Salary Support	Up to 70% of monthly salary <i>(capped at \$4,000 per month[#])</i>	Up to 90% of monthly salary <i>(capped at \$6,000 per month[#]) For Long-term Unemployed[^] Singapore Citizen (SC) trainees or mature SC Trainees aged 40 and above</i>
Course Fee Subsidy	Up to 70% course fee funding*	Up to 90% course fee funding* <i>For SC/Permanent Resident (PR) trainees sponsored by SMEs or mature SC trainees aged 40 and above</i>

* Funding caps may apply

Effective 1 April 2017, funding caps may apply

[^] Defined as being unemployed and actively seeking employment for six months or more.

For more information and to apply, please contact:

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ANNEX B4

FACTSHEET ON PROFESSIONAL CONVERSION PROGRAMME FOR E-COMMERCE SUPPLY CHAIN PROFESSIONALS

Under Workforce Singapore's (WSG) Adapt and Grow initiative, WSG collaborated with Supply Chain Asia (SCA) to develop and launch the Professional Conversion Programme (PCP) for e-Commerce Supply Chain Professionals on 30 August 2017.

- This PCP aims to equip mid-career PMETs with the necessary competencies and skills to take up roles in areas such as Supply Chain & Customer Service, Sourcing & Merchandising Management, Marketplace & Forecasting Management and Warehousing & Fulfilment Operations within the e-Commerce Supply Chain companies.

- The duration of the PCP is one year, and comprises structured on-the-job training (OJT), 15 days of facilitated classroom training and a 12-day mentorship. A portion of the facilitated

classroom training will be conducted within local e-Commerce companies, such as Reebonz, to provide trainees with a better understanding of the various e-Commerce Supply Chain processes.

Eligibility Criteria

Individuals must fulfil the following criteria:

- Be a Singapore Citizen or Permanent Resident
- Must be newly hired PMETs and nominated by an eligible company for the PCP
- Should preferably hold a NITEC
- Must not be in a similar job role prior to joining the PCP
- Must have at least 2 years of working experience

All participating companies must fulfil the following criteria:

- Registered or incorporated in Singapore
- Must offer the new hire a PMET job and issue a valid permanent employment contract. Full-time contract employment must be at least 12 months.
- Must offer the new hire a PMET job which is different from his previous employment. Conversions can be inter or intra sectoral
- Must be able to provide structured on-the-job training for the candidate

Funding Support & Requirements

The employing company will receive the following funding upon the fulfilment of the corresponding requirements:

Funding to Employers by WSG	Standard Rate	Enhanced Rate
(Enhanced) Salary Support	Up to 70% of monthly salary <i>(capped at \$4,000 per month)</i>	Up to 90% of monthly salary <i>(capped at \$6,000 per month[#])</i> <i>For Long-term Unemployed[^] Singapore Citizen (SC) trainees or mature SC Trainees aged 40 and above</i>
Course Fee Subsidy	Up to 70% course fee funding*	Up to 90% course fee funding* <i>For SC/Permanent Resident (PR) trainees sponsored by SMEs or mature SC trainees aged 40 and above</i>

* Funding caps may apply

Effective 1 April 2017, funding caps may apply

[^] Defined as being unemployed and actively seeking employment for six months or more.

For more information and to apply, please contact:

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