

SKILLS FRAMEWORK FOR LANDSCAPE				
SKILLS MAP - LANDSCAPE SUPERVISOR/LANDSCAPE ASSISTANT SUPERVISOR/LANDSCAPE TEAM LEADER				
Sector	Landscape			
Track	Horticulture and Turf Maintenance			
Occupation	Landscape Professional			
Job Role	Landscape Supervisor/Landscape Assistant Supervisor/Landscape Team Leader			
Job Role Description	<p>The Landscape Supervisor/Landscape Assistant Supervisor/Landscape Team Leader leads landscape maintenance for a particular site or part of a large site, and may on occasion, manage multiple sites for landscape maintenance. He/She plans the manpower deployment and work allocation for workers and technicians on site and oversees the execution of maintenance work as per established schedule, procedures and workplace safety and health regulations. He monitors performance of maintenance work and reports back progress of maintenance activities to the office on a regular basis.</p> <p>The work involves high amount of planning and coordination as well as oversight of execution of landscape maintenance. He operates on site and in office to manage daily operations.</p> <p>He should be proficient at communication in order to communicate expectations of work clearly as well as report back issues and challenges as required. He should be an able leader to lead the maintenance team on site. He should have an eye for detail to be able to spot problems and errors on the site.</p>			
Critical Work Functions and Key Tasks	Critical Work Functions	Key Tasks		
	Plan landscape maintenance	Perform site assessment to determine scope of landscape work		
		Provide inputs to the overall manpower and resource planning for landscape maintenance work		
		Plan the deployment of manpower and resources to carry out maintenance work on the site		
	Execute landscape maintenance	Communicate roles and responsibilities to workers and technicians to carry out maintenance work on the site		
		Conduct on-the-job training (OJT) for workers and technicians to enable them to perform assigned tasks		
		Create alternate access routes to facilitate segregation of work site area for maintenance		
		Guide workers and technicians in the use of chemicals and other substances for plant maintenance		
		Resolve technical and/or manpower challenges that may impact the execution of landscape maintenance on site		
		Prepare site reports to track progress of landscape maintenance		
Manage safety of landscape operations	Oversee adherence to workplace safety and health (WSH) regulations and usage of personal protective equipment (PPE)			
	Prepare maintenance checklists and schedule periodic preventive maintenance for tools and equipment			
	Conduct toolbox meetings to brief team on safety based on site risk assessment, safety procedures and protocol			
	Train and supervise workers in performing maintenance and repairs on tools and equipment			
Skills and Competencies	Technical Skills and Competencies		Generic Skills and Competencies (Top 5)	
	Automation of Landscape Operations	Level 3	Communication	Advanced
	Environment Management in Landscape Operations	Level 3	Problem Solving	Intermediate
	Hazards and Risk Control, and Policy Management	Level 3	Leadership	Advanced
	Horticultural Chemical Usage	Level 3	Decision Making	Advanced
	Horticultural Maintenance Programme	Level 3	Teamwork	Advanced
	Incident and Accident Investigation	Level 3		
	Landscape Drainage Management	Level 3		
	Landscape Irrigation Management	Level 3		
	Landscape Tools, Equipment and Machinery Management	Level 3		
	Plant Health Management and Disease Control	Level 3		
	Plant Identification	Level 3		
	Plant Pruning	Level 3		
	Project Management	Level 3		
	Site Assessment and Analysis	Level 3		

	Skyrise Greenery Maintenance	Level 3		
	Soil and Media Assessment and Remediation	Level 3		
	Stakeholder Management	Level 2		
	Turf Maintenance	Level 3		
	Vegetation Planting	Level 3		
	Water Features Management	Level 3		
	Work at Heights	Level 3		
Programme Listing	For a list of Training Programmes available for the Landscape sector, please visit: www.skillsfuture.sg/skills-framework/landscape			

The information contained in this document serves as a guide.