

**SKILLS FRAMEWORK FOR WHOLESALE TRADE
TECHNICAL SKILLS & COMPETENCIES (TSC) REFERENCE**

TSC Category	Trading, Sales and Operations Management					
TSC	Cargo Receipt and Inspection					
TSC Description	Conduct cargo operations associated with the instructions, procedures and labels relevant to the processing of the receipt and delivery of containers and cargo					
TSC Proficiency	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6
	WST-FFO-1001-1.1-1	WST-FFO-2001-1.1	WST-FFO-3001-1.1	WST-FFO-4001-1.1-1		
	Follow processes and procedures associated with receipt and delivery to ensure completion of necessary documentation	Support development of processes and procedures associated with receipt and delivery to ensure accurate documentation	Deploy processes and procedures associated with receipt and delivery to ensure accurate documentation	Review processes and procedures associated with receipt and delivery to ensure accurate documentation		
Knowledge	<ul style="list-style-type: none"> Guidelines on receipt and delivery of containers and cargo Types of records relating to receipt of incoming goods and its purpose 	<ul style="list-style-type: none"> Concept of incoterms Policy and procedure writing skills Concept of pre-loading, post-loading and post-charging documentation Cargo labelling Receipt and inspection for cargo Cargo security checks 	<ul style="list-style-type: none"> Pre-loading, post-loading and post-charging documentation Principles of International Commercial Terms (INCOTERMS), International Air Transport Association (IATA) and International Federation of Freight Forwarders Associations (FIATA) 	<ul style="list-style-type: none"> Customs and Immigration Procedures or Documentation International Commercial Terms (INCOTERMS), International Air Transport Association (IATA) and International Federation of Freight Forwarders Associations (FIATA) standards Data analysis Hague and/or Hague-Visby Rules and Hamburg Rules for sea carriage Warsaw Conventional and Montreal Agreement for air carriage 		
Abilities	<ul style="list-style-type: none"> Describe guidelines on receipt and delivery of containers and cargo Carry out accurate data collection and data entry for the documentation required 	<ul style="list-style-type: none"> Support to prepare cargo inspection and documentation instructions Apply inspection processes of cargo to ensure loading and 	<ul style="list-style-type: none"> Deploy pre-loading instructions or materials to assist with export permits, certificates of origin, quality and readiness Deploy post-loading instructions or 	<ul style="list-style-type: none"> Review and provide assistance to cargo inspection processes Manage impact of changing incoterms, IATA or FIATA standards in cargo documentation 		

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		<p>unloading tasks are handled correctly</p> <ul style="list-style-type: none"> • Improve on cargo related documentation processes • Apply cargo security checks and verify documents 	<p>materials to assist with stowage plans, sealing certificate and fitness certificates</p> <ul style="list-style-type: none"> • Deploy post-discharging instructions or materials to assist with empty hold certificates and delivery orders • Deploy knowledge material for incoterms, IATA or FIATA standards 	<ul style="list-style-type: none"> • Review efficiency of inspection through data analysis from point of receiving to delivery • Review documentation and provide guidance through referencing of international regulations 		
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