

**SKILLS FRAMEWORK FOR WHOLESALE TRADE
SKILLS MAP - SENIOR RISK ANALYST/RISK ANALYST**

Sector	Wholesale Trade			
Track	Finance and Regulations			
Occupation	Risk Analyst			
Job Role	Senior Risk Analyst/Risk Analyst			
Job Role Description	<p>The Senior Risk Analyst/ Risk Analyst assumes responsibility for coordinating with internal stakeholders to identify and communicate more complex risks associated with specific functional tracks. He/She assesses and highlights key risks to contribute to the risk assessments and development of risk profiles. He monitors adherence to risk policy and guidelines, supporting overall communication and risk reporting mechanisms. In addition, he reviews risk assessment approaches across the organisation's regional network to enhance execution and contribute to risk research.</p> <p>Armed with a logical and critical thought process, he is a problem solver, analytical, meticulous and organised.</p>			
Critical Work Functions and Key Tasks	Critical Work Functions	Develop enterprise risk management framework	Key Tasks	
			Prepare reports on impact of latest industry developments, market trends and relevant regulations on business risks	
			Collaborate with internal stakeholders to enhance risk management policies and trade control guidelines	
			Coordinate execution of reporting mechanisms across internal stakeholders	
			Execute communication plan for risk management policy, guidelines and accountabilities across internal stakeholders	
			Analyse risk criteria best practices and industry trends to support development of risk criteria	
			Collaborate with internal stakeholders to identify perception and develop enhancements to risk management framework	
	Drive risk assessment processes	Collaborate with internal stakeholders to identify risk areas within functional areas and compare with industry trends		
		Conduct risk assessment based on identified risk areas to develop individual risk profiles per functional area		
		Monitor compliance to risk management policies and guidelines and highlight situations of possible fraud occurrences for money laundering and corrupt practices		
		Prepare risk assessment schedule based on analysis of overall business schedules		
	Manage risk mitigation	Collaborate with working level to support implementation of risk mitigation plan across functional tracks		
		Analyse impact of risk mitigation plan to provide enhancements and support		
		Promote education or training programmes on various business risks for internal stakeholders		
	Support application initiatives	Facilitate the use of technologies, electronic tools and devices		
		Contribute in key activities and milestones in technology implementation projects		
Provide assistance in ongoing records and information review to determine effectiveness of work processes and procedures				
Plan continuous work improvement activities and performance improvement strategies				
Skills & Competencies	Technical Skills & Competencies		Generic Skills & Competencies	
	Business Continuity Planning	Level 3	Computational Thinking	Intermediate
	Business Performance Management	Level 3	Communication	Intermediate
	Business Planning	Level 3	Problem Solving	Intermediate
	Change Management	Level 3	Sense Making	Intermediate

	Conflict Management	Level 3	Teamwork	Intermediate
	Continuous Improvement Management	Level 3		
	Data Mining and Modelling	Level 2		
	Effectiveness Management	Level 3		
	Emergency Response Management	Level 3		
	Enterprise Risk Management	Level 4		
	Fraud Risk Management	Level 4		
	Hazards and Risk Identification and Management	Level 3		
	Innovation Management	Level 3		
	Internal Controls	Level 3		
	Learning and Development	Level 3		
	Market Risk Management	Level 3		
	Operations Risk Management	Level 3		
	Resource Management	Level 3		
	Solutions Design Thinking	Level 3		
	Stakeholder Management	Level 3		
	Systems Thinking Application	Level 3		
Technology Integration	Level 2			
Programme Listing	For a list of Training Programmes available for the Wholesale Trade sector, please visit www.skillsfuture.sg/skills-framework/wholesaletrade			

The information contained in this document serves as a guide.