Skills Framework for Wholesale Trade

Programmes that broaden or deepen specific skills and knowledge
for the various job roles in the sector

Marketing, Business Development and Analysis

Job Role:
Business Analyst/Market Research Analyst/Market Analyst

Full Qualification Programmes	Providers

Technical Skills and Competencies (TSC)			Modular Programmes	Providers
Category	**Title**	**Proficiency Level**		
Business Development	**Data Analytics**	**2**	NICF - Customer Analytics	Institute of Systems Science, NUS
			NICF - Statistical Thinking for Data Science and Analytics	Lithan Academy Pte Ltd
General Management	**Innovation Management**	**3**	Creativity and Innovation Workshop (SkillsFuture Series)	Republic Polytechnic
			Contribute to Innovation	Capelle Academy Pte Ltd
			"Innovation : Turning Ideas into Gold (Project)"	Everest Innovation Pte Ltd
Project Management	**Project Management**	**3**	Implement Project Management Skills in Workplace	Institute of Technical Education
Research and Data Analytics	**Capital Expenditure and Investment Evaluation**	**3**	Modular Certificate in Financial Management	Modular Certificate in Financial Management
			Professional Chartered Accountancy - ICAEW ACA	Professional Chartered Accountancy - ICAEW ACA

Generic Skills and Competencies (GSC)		Modular Programmes	Providers
Title	**Proficiency Level**		
		Project a Positive and Professional Image (Impress Like a Pro)	Beacon Consulting Pte Ltd
		UP! Your Service: Achieving Superior Service (Version B)	Capelle Academy Pte Ltd
		Winning Service (Version B)	Capelle Academy Pte Ltd
		Workplace Training for Project a Positive and Professional Image	Caretech168 LLP
		Project a Positive and Professional Image	DSI Academy Pte Ltd
		WSQ Project a Positive and Professional Image	Eagle Infotech Consultants Pte Ltd
		Project a Positive and Professional Image (SVCF-CS-102C-1)	Eben Consultants (Far East) Pte Ltd
		Communicate & Relate Effectively at the Workplace	E-Square Communication and Management Training Consultancy
		Effective Customer Service Skills (Module 1)	Impact Management Seminars Pte Ltd
		3 Secrets to Establish Confidence and Professionalism	Impact Management Seminars Pte Ltd
		ES WSQ Effective Interaction & Relationship Management (Operational)	Integrated Learning Systems Pte Ltd
		Project a Positive and Professional Image	Kaplan Professional
		ES-IP-101G-1 Communicate & Relate Effectively at the Workplace	Kaplan Professional
		WSQ Workplace Training for "Project A Positive & Professional Image"	Leacov Singapore Pte Ltd
Communication	**Basic**	Communicate and Relate Effectively at the Workplace	Lighthouse Global Training and Consultancy Pte Ltd
		Communicate and Negotiate Effectively at the Workplace (Operations)	Mendaki Social Enterprise Network Singapore Pte Ltd
		Communicate and Relate Effectively at the Workplace	Mendaki Social Enterprise Network Singapore Pte Ltd
		ES-IP-101G-1 Communicate and Relate Effectively at the Workplace	NATC Institute Pte Ltd
		WSQ Project a Positive and Professional Image	NTUC Learning Hub Pte Ltd
		Communicate and Relate Effectively at the Workplace (ES-IP-101G-1)	NTUC LearningHub Pte Ltd
		Communicate and Relate Effectively at the Workplace	PSB Corporation Pte Ltd

		Extra Mile Professionalism	ROHEI Corporation Pte Ltd
		Communicate and Relate Effectively at the Workplace	RSVP PROGUIDE PTE. LTD.
		Project a Positive and Professional Image	Service Quality Centre Pte Ltd
		Communicate and Relate Effectively at the Workplace	Service Quality Centre Pte Ltd
		Deliver Personalised Service	Singapore Institute of Hospitality
		Project a Positive and Professional Image	Singapore Institute of Retail Studies
		Project a Positive and Professional Image	Singapore National Employers Federation
		Communicate and Relate Effectively at the Workplace	Singapore National Employers Federation
		Communicate and Relate Effectively at the Workplace	SSA Consulting Group Pte Ltd
		Project a Positive and Professional Image	Studyworks Pte Ltd
		Communicate and Relate Effectively at the Workplace	The National University of Singapore Society
		Project a Positive and Professional Image	Training Vision Institute Pte Ltd
		Communicate and Relate Effectively at the Workplace	Training Vision Institute Pte Ltd
		Communicate and Relate Effectively at the Workplace	Trillion Training (S) Pte Ltd
		Project a Positive and Professional Image	Xperienz Pte Ltd
Teamwork	**Intermediate**	Support Team	Bootstrap Pte Ltd
		Facilitate Effective Work Teams (ES-IP302G-1)	Cambrian Academy Pte Ltd
		Synergizing for Success	Capelle Academy Pte Ltd
		Building a Results-Oriented Team	Capelle Academy Pte Ltd
		People Leadership Program	Capelle Academy Pte Ltd
		WSQ Facilitate Effective Work Teams	Eagle Infotech Consultants Pte Ltd
		Facilitate Effective Work Teams	Image Institute of Learning and Development Pte Ltd
		One Dream - One Team: Manage Team Effectively	Image Institute of Learning and Development Pte Ltd
		Support Team	Kaplan Professional
		Lead Team	Kaplan Professional
		Lead Team	Loyal Reliance Pte Ltd
		Facilitate Effective Work Teams	Mendaki Social Enterprise Network Singapore Pte Ltd
		Support Team	Mendaki Social Enterprise Network Singapore Pte Ltd
		Lead Team	Mendaki Social Enterprise Network Singapore Pte Ltd
		Support Team powered by John Maxwell	NTUC LearningHub Pte Ltd
		Lead Team	NTUC LearningHub Pte Ltd
		Building a High Performance Team (I)	ROHEI Corporation Pte Ltd
		Art of Leadership: Influence & Manage your Team for Results	ROHEI Corporation Pte Ltd
		Support Team	SeraphCorp Institute Pte Ltd
		Lead Team	SeraphCorp Institute Pte Ltd
		Support Team	Service Quality Centre Pte Ltd
		Support Team	Singapore Chinese Chamber Institute of Business
		Lead Team	Singapore Chinese Chamber Institute of Business
		Developing and Engaging Your Team for Workplace Success	Singapore Institute of Management
		Dynamic Planning and Execution for Managers	Singapore Institute of Management
		Develop A Work Team	Singapore National Employers Federation
		Support Your Team Creatively	Singapore National Employers Federation
		Facilitate Effective Work Teams	SSA Consulting Group Pte Ltd

		Develop a Work Team	SSA Consulting Group Pte Ltd
		Lead Team Leaders to Develop Business Strategies and Governance Management	Training Masters Workforce Institute Pte Ltd
		Facilitate Effective Work Teams	Trillion Training (S) Pte Ltd
		24hrs - ICDL Perform Advanced Spreadsheet Functions (Excel 2010 Advanced)	@ASK Training Pte Ltd
		Microsoft Advance Excel 2007	3L Consultancy Pte Ltd
		Perform Advanced Database Functions(2010)	3L Consultancy Pte Ltd
		Perform Advanced Word Processing Functions 24hrs	Absolute Kinetics Consultancy Pte Ltd
		Perform Advanced Word Processing Functions	Absolute Kinetics Consultancy Pte Ltd
		Perform Advanced Spreadsheet Functions 24 hrs	Absolute Kinetics Consultancy Pte Ltd
		Perform Advanced Spreadsheet Functions	Absolute Kinetics Consultancy Pte Ltd
		Perform Project Planning Functions	Absolute Kinetics Consultancy Pte Ltd
		Perform Online Collaboration	Absolute Kinetics Consultancy Pte Ltd
		WSQ ICDL Microsoft Excel 2013 Advanced (2 days)	Avantus Training Private Limited
		ICDL Module 4: ES WSQ - Perform Advanced Spreadsheet Functions (Microsoft Excel 2010)	Avantus Training Private Limited
		WSQ ICDL ADOBE PHOTOSHOP CS6	Avantus Training Private Limited
		WSQ ICDL Microsoft Project 2010	Avantus Training Private Limited
		WSQ ICDL Microsoft PowerPoint 2013 Advanced	Avantus Training Private Limited
		WSQ ICDL Microsoft Word 2013 Advanced (2 days)	Avantus Training Private Limited
		ICDL Module 3: ES WSQ - Perform Advanced Word Processing Functions (Microsoft Word 2010)	Avantus Training Private Limited
		WSQ ICDL Adobe Dreamweaver CS6	Avantus Training Private Limited
		WSQ ICDL Microsoft Access 2010 Advanced	Avantus Training Private Limited
		WSQ ICDL Microsoft Project 2013	Avantus Training Private Limited
		Perform Advanced Word Processing	Centre For Employability Skills (CES)
		Perform Advanced Spreadsheet Functions	Centre For Employability Skills (CES)
		Perform Advanced Database Functions	Centre For Employability Skills (CES)
		Perform Advanced Presentation Functions	Centre For Employability Skills (CES)
		Perform Online Collaboration (16 hrs) (ICDL Certification Module: Online Collaboration)	Comat Training Services Pte Ltd
		ICDL Module 5 : ES WSQ - Perform Advanced Database Functions (Microsoft Access 2003) - Supervisory Level	Comat Training Services Pte Ltd
		ICDL Module 6: ES WSQ - Perform Advanced Presentation Functions (Microsoft PowerPoint 2003) - Supervisory Level	Comat Training Services Pte Ltd
		ICDL Module 6: ES WSQ - Perform Advanced Presentation Functions (Microsoft PowerPoint 2003 Fast Track) - Supervisory Level	Comat Training Services Pte Ltd
		ICDL Module 6: ES WSQ - Perform Advanced Presentation Functions (Microsoft PowerPoint 2007 Fast Track) - Supervisory Level	Comat Training Services Pte Ltd
		ICDL Module 3 : ES WSQ - Perform Advanced Word Processing Functions (Microsoft Word 2013)	Comat Training Services Pte Ltd
		Perform Image Editing Functions (Gimp - 24 hrs) (ICDL Certification Module: Image Editing)	Comat Training Services Pte Ltd
		Perform Image Editing Functions (Adobe Photoshop - 24 hrs) (ICDL Certification Module: Image Editing)	Comat Training Services Pte Ltd
		Perform Web Editing Functions (MS Expression - 24 hrs) (ICDL Certification Module: Web Editing)	Comat Training Services Pte Ltd
		Perform Web Editing Functions (Kompozer - 24 hrs) (ICDL Certification Module: Web Editing)	Comat Training Services Pte Ltd
		Perform Web Editing Functions (Adobe Dreamweaver - 24 hrs) (ICDL Certification Module: Web Editing)	Comat Training Services Pte Ltd
		Perform Project Planning Functions (Openproj -16 hrs) (ICDL Certification Module: Project Planning)	Comat Training Services Pte Ltd
		Perform Project Planning Functions (MS Project 2010 - 16 hrs) (ICDL Certification Module: Project Planning)	Comat Training Services Pte Ltd
		ICDL Module 6: ES WSQ - Perform Advanced Presentation Functions (Microsoft PowerPoint 2007)	Comat Training Services Pte Ltd
		ICDL Module 3 : ES WSQ - Perform Advanced Word Processing Functions (Microsoft Word 2003)	Comat Training Services Pte Ltd
		ICDL Module 3: ES WSQ - Perform Advanced Word Processing Functions (Microsoft Word 2003 Fast Track)	Comat Training Services Pte Ltd
		ICDL Module 3 : ES WSQ - Perform Advanced Word Processing Functions (Microsoft Word 2007 Fast Track)	Comat Training Services Pte Ltd

ICDL Module 3: ES WSQ - Perform Advanced Word Processing Functions (Microsoft Word 2010 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 3: ES WSQ - Perform Advanced Word Processing Functions (Microsoft Word 2013 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 4: ES WSQ - Perform Advanced Spreadsheet Functions (Microsoft Excel 2007 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 4: ES WSQ - Perform Advanced Spreadsheet Functions (Microsoft Excel 2003 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 4: ES WSQ - Perform Advanced Spreadsheet Functions (Microsoft Excel 2007)	Comat Training Services Pte Ltd
ICDL Module 4: ES WSQ - Perform Advanced Spreadsheet Functions (Microsoft Excel 2010 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 4: ES WSQ - Perform Advanced Spreadsheet Functions (Microsoft Excel 2003)	Comat Training Services Pte Ltd
ICDL Module 4: ES WSQ - Perform Advanced Spreadsheet Functions (Microsoft Excel 2010)	Comat Training Services Pte Ltd
ICDL Module 4: ES WSQ - Perform Advanced Spreadsheet Functions (Microsoft Excel 2013)	Comat Training Services Pte Ltd
ICDL Module 4: ES WSQ - Perform Advanced Spreadsheet Functions (Microsoft Excel 2013 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 5: ES WSQ - Perform Advanced Database Functions (Microsoft Access 2007 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 5 - ES WSQ - Perform Advanced Database Functions (Microsoft Access 2010 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 5 : ES WSQ - Perform Advanced Database Functions (Microsoft Access 2007)	Comat Training Services Pte Ltd
ICDL Module 5: ES WSQ - Perform Advanced Database Functions (Microsoft Access 2003 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 5: ES WSQ - Perform Advanced Database Functions (Microsoft Access 2013 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 6: ES WSQ - Perform Advanced Presentation Functions (Microsoft PowerPoint 2007 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 6: ES WSQ - Perform Advanced Presentation Functions (Microsoft PowerPoint 2010 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 6: ES WSQ - Perform Advanced Presentation Functions (Microsoft PowerPoint 2003 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 6: ES WSQ - Perform Advanced Presentation Functions (Microsoft PowerPoint 2013 Fast Track)	Comat Training Services Pte Ltd
ICDL Module 5: ES WSQ - Perform Advanced Database Functions (Microsoft Access 2010)	Comat Training Services Pte Ltd
ICDL Module 6: ES WSQ - Perform Advanced Presentation Functions (Microsoft PowerPoint 2010)	Comat Training Services Pte Ltd
Manage Online Information (16 hrs) (ICDL Certification Module: Managing Online Information)	Comat Training Services Pte Ltd
03 days - Advanced Word 2010 - 24 hrs (Perform Advanced Word Processing Functions) (ICDL Cert Module)	Genetic Computer School Pte Ltd
03 days - (Advanced Word 2013 - 24 hrs) - Perform Advanced Word Processing Functions (ICDL Certification)	Genetic Computer School Pte Ltd
03 days - Advanced Excel 2010 - 24 hrs (Perform Advanced Spreadsheet Functions) (ICDL Cert Module)	Genetic Computer School Pte Ltd
03 days – (Advanced Excel 2013 – 24 hrs) Perform Advanced Spreadsheet Functions (ICDL Certification)	Genetic Computer School Pte Ltd
03 days - Advanced Access 2010 - 24 hrs (Perform Advanced Database Functions) (ICDL Cert Module)	Genetic Computer School Pte Ltd
03 days - (Advanced Access 2013 - 24 hrs) - Perform Advanced Database Functions (ICDL Certification)	Genetic Computer School Pte Ltd
03 days - Advanced PowerPoint 2010 - 24 hrs (Perform Advanced Presentations Functions) (ICDL Cert Module)	Genetic Computer School Pte Ltd
03 days - (Advanced PowerPoint 2013 - 24 hrs) Perform Advanced Presentation Functions (ICDL Certification)	Genetic Computer School Pte Ltd
ES WSQ – 2 days – GIMP - 17 hrs (Perform Image Editing Functions) (ICDL Certification Module 9 : Image Editing)	Genetic Computer School Pte Ltd
03 days - Adobe Photoshop CS6 - 24 hrs (Perform Image Editing Functions) (ICDL Certification Module 9 : Image Editing)	Genetic Computer School Pte Ltd
03 days - Adobe Dreamweaver CS6 - 24 hrs (Perform Web Editing Functions) (ICDL Certification Module 10 : Web Editing)	Genetic Computer School Pte Ltd
ES WSQ – 2 Days – Open Project - 16 hrs (Perform Project Planning Functions) (ICDL Certification Module 13 : Project Planning)	Genetic Computer School Pte Ltd
02 days - Microsoft Project 2010 - 16 hrs(Perform Project Planning Functions) (ICDL Cert Module 13 : Project Planning)	Genetic Computer School Pte Ltd
02 days – Managing Online Information (16 hrs) (ICDL Certification)	Genetic Computer School Pte Ltd
03 days – Perform Online Collaboration (24 hrs) (ICDL Certification)	Genetic Computer School Pte Ltd
ICDL Module 3: ES WSQ - Perform Advanced Word Processing Functions (Microsoft Word 2003)	GNS School
ICDL Module 4: ES WSQ - Perform Advanced Spreadsheet Functions (Microsoft Excel 2010)	GNS School
ICDL Module 4: ES WSQ - Perform Advanced Spreadsheet Functions (Microsoft Excel 2003)	GNS School
ICDL Module 5: ES WSQ - Perform Advanced Database Functions (Microsoft Access 2010)	GNS School
ICDL Module 5: ES WSQ - Perform Advanced Database Functions (Microsoft Access 2003)	GNS School
ICDL Module 6: ES WSQ - Perform Advanced Presentation Functions (Microsoft PowerPoint 2010)	GNS School

Digital Literacy	Intermediate	ICDL Module 6: ES WSQ - Perform Advanced Presentation Functions (Microsoft PowerPoint 2003)	GNS School
		Advanced Microsoft Word 2010 Certification (3 Days)	Intellisoft Training Pte Ltd
		Advanced Microsoft Word 2013 Certification (3 Days)	Intellisoft Training Pte Ltd
		Advanced Excel 2010 Certification (3 Days) ICDL Perform Advanced Spreadsheet Functions	Intellisoft Training Pte Ltd
		Advanced Microsoft Access 2010 Certification (3 Days)	Intellisoft Training Pte Ltd
		Advanced Microsoft PowerPoint 2010 Certification (3 Days)	Intellisoft Training Pte Ltd
		Advanced Microsoft PowerPoint 2013 Certification (3 Days)	Intellisoft Training Pte Ltd
		Adobe Photoshop Certification (3 Days)	Intellisoft Training Pte Ltd
		Adobe Dreamweaver Certification	Intellisoft Training Pte Ltd
		ES-FSI-301G-1 Perform Advanced Word Processing Functions	Kaplan Professional
		ES-FSI-301G-1 Perform Advanced Word Processing Functions (16hrs)	Kaplan Professional
		ES-FSI-302G-1 Perform Advanced Spreadsheet Functions	Kaplan Professional
		ES-FSI-302G-1 Perform Advanced Spreadsheet Functions (16hrs)	Kaplan Professional
		ES-FSI-303G-1 Perform Advanced Database Functions	Kaplan Professional
		ES-FSI-303G-1 Perform Advanced Database Functions (16hrs)	Kaplan Professional
		ES-FSI-304G-1 Perform Advanced Presentation Functions	Kaplan Professional
		ES-FSI-304G-1 Perform Advanced Presentation Functions (16hrs)	Kaplan Professional
		ES-FSI-305G-1-Perform Image Editing Functions (Gimp - 24 hrs) (ICDL Certification Module: Image Editing)	Kaplan Professional
		ES-FSI-305G-1 - Perform Image Editing Functions (Adobe Photoshop - 24 hrs) (ICDL Certification Module: Image Editing)	Kaplan Professional
		ES-FSI-306G-1-Perform Web Editing Functions (Kompozer - 24 hrs) (ICDL Certification Module: Web Editing)	Kaplan Professional
		ES-FSI-306G-1-Perform Web Editing Functions (MS Expression - 24 hrs) (ICDL Certification Module: Web Editing)	Kaplan Professional
		ES-FSI-306G-1-Perform Web Editing Functions (Adobe Dreamweaver - 24 hrs) (ICDL Certification Module: Web Editing)	Kaplan Professional
		ES-FSI-307G-1-Perform Project Planning Functions (Openproj – 16 hrs) (ICDL Certification Module: Project Planning)	Kaplan Professional
		ES-FSI-307G-1-Perform Project Planning Functions (MS Project 2010 - 16 hrs) (ICDL Certification Module: Project Planning)	Kaplan Professional
		ES-FSI-308G-1 Manage Online Information	Kaplan Professional
		ES-FSI-309G-1 Perform Online Collaboration	Kaplan Professional
		ES-FSI-401G-1 Use ICT for Knowledge Management	Kaplan Professional
		ES-FSI-402G-1 Apply Workplace ICT	Kaplan Professional
		Perform Advanced Word Processing Functions 2010 (Standard Courseware)	Mendaki Social Enterprise Network Singapore Pte Ltd
		Perform Advanced Word Processing Functions 2013 (Standard Courseware)	Mendaki Social Enterprise Network Singapore Pte Ltd
		Perform Advanced Spreadsheet Functions 2010 (Standard Courseware)	Mendaki Social Enterprise Network Singapore Pte Ltd
		Perform Advanced Spreadsheet Functions 2013 (Standard Courseware)	Mendaki Social Enterprise Network Singapore Pte Ltd
		Perform Advanced Presentation Functions 2010 (Standard Courseware)	Mendaki Social Enterprise Network Singapore Pte Ltd
		Perform Advanced Presentation Functions 2013 (Standard Courseware)	Mendaki Social Enterprise Network Singapore Pte Ltd
		Perform Advanced Word Processing Functions	Nanyang Polytechnic
		Perform Advanced Spreadsheet Functions	Nanyang Polytechnic
		Perform Advanced Word Processing Functions (Office 2010 Standard Courseware).	NTUC LearningHub Pte Ltd
		Perform Advanced Word Processing Functions (Office 2013 Standard Courseware)	NTUC LearningHub Pte Ltd
		Perform Advanced Spreadsheet Functions (Office 2010 Standard Courseware).	NTUC LearningHub Pte Ltd
		Perform Advanced Spreadsheet Functions (Office 2013 Standard Courseware)	NTUC LearningHub Pte Ltd
		Perform Advanced Database Functions (Office 2010 Standard Courseware).	NTUC LearningHub Pte Ltd
		Perform Advanced Database Functions (Office 2013 Standard Courseware)	NTUC LearningHub Pte Ltd
		Perform Advanced Presentation Functions (Office 2010 Standard Courseware).	NTUC LearningHub Pte Ltd

Perform Advanced Presentation Functions (Office 2013 Standard Courseware)	NTUC LearningHub Pte Ltd
Perform Image Editing Functions (Adobe Photoshop – 24 hrs) (ICDL Certification Module: Image Editing)	NTUC LearningHub Pte Ltd
Perform Image Editing Functions (Gimp – 24 hrs) (ICDL Certification Module: Image Editing)	NTUC LearningHub Pte Ltd
Perform Web Editing Functions (Kompozer – 24 hrs) (ICDL Certification Module: Web Editing)	NTUC LearningHub Pte Ltd
Perform Project Planning Functions (MS Project 2010 – 16 hrs) (ICDL Certification Module: Project Planning)	NTUC LearningHub Pte Ltd
Perform Project Planning Functions (Openproj – 16 hrs) (ICDL Certification Module: Project Planning)	NTUC LearningHub Pte Ltd
Manage Online Information (16 hrs) (ICDL Certification Module: Information Literacy)	NTUC LearningHub Pte Ltd
Perform Online Collaboration (24 hrs) (ICDL Certification Module: Online Collaboration)	NTUC LearningHub Pte Ltd
Perform Advanced Word Processing Functions	Service Quality Centre Pte Ltd
Perform Advanced Spreadsheet Functions	Service Quality Centre Pte Ltd
Perform Advanced Database Functions	Service Quality Centre Pte Ltd
Perform Advanced Presentation Functions	Service Quality Centre Pte Ltd
Perform Image Editing Functions (Gimp - 24 hrs) (ICDL Certification Module: Image Editing)	Service Quality Centre Pte Ltd
Perform Image Editing Functions	Service Quality Centre Pte Ltd
Perform Web Editing Functions	Service Quality Centre Pte Ltd
Perform Web Editing Functions (MS Expression - 24 hrs) (ICDL Certification Module: Web Editing)	Service Quality Centre Pte Ltd
Perform Web Editing Functions (Adobe Dreamweaver - 24 hrs) (ICDL Certification Module: Web Editing)	Service Quality Centre Pte Ltd
Perform Project Planning Functions (Openproj - 16 hrs) (ICDL Certification Module: Project Planning)	Service Quality Centre Pte Ltd
Perform Project Planning Functions	Service Quality Centre Pte Ltd
Manage Online Information (16 hrs) (ICDL Certification Module: Managing Online Information)	Service Quality Centre Pte Ltd
Perform Online Collaboration - (24 hrs) (ICDL Certification Module: Online Collaboration)	Service Quality Centre Pte Ltd
Use ICT for Knowledge Management	Service Quality Centre Pte Ltd
Apply Workplace Information and Communication Technology (ICT)	Service Quality Centre Pte Ltd
ICDL Perform Advanced Word Processing Functions (Advanced Word 2003)	Singapore National Employers Federation
WSQ ICDL Perform Advanced Word Processing Functions (Advanced Word 2010)	Singapore National Employers Federation
ICDL Perform Advanced Word Processing Functions (Advanced Word 2013) - 3 days	Singapore National Employers Federation
ICDL Perform Advanced Word Processing Functions (Advanced Word 2013) - 2 days	Singapore National Employers Federation
ICDL Perform Advanced Spreadsheets Functions (Advanced Excel 2003)	Singapore National Employers Federation
24 hours – ICDL Perform Advanced Spreadsheet Functions (Advanced Excel 2010)	Singapore National Employers Federation
24 hours – ICDL Perform Advanced Spreadsheet Functions (Advanced Excel 2007)	Singapore National Employers Federation
ICDL Perform Advanced Spreadsheet Functions (Advanced Excel 2013) - 2 days	Singapore National Employers Federation
ICDL Perform Advanced Database Functions (Advanced Access 2003)	Singapore National Employers Federation
ICDL Perform Advanced Database Functions (Advanced Access 2013) - 3 days	Singapore National Employers Federation
ICDL Perform Advanced Database Functions (Advanced Access 2013) - 2 days	Singapore National Employers Federation
ICDL Perform Advanced Presentations Functions (Advanced PowerPoint 2003)	Singapore National Employers Federation
ICDL Perform Advanced Presentation Functions (Advanced PowerPoint 2013) - 3 days	Singapore National Employers Federation
Perform Image Editing Functions (Gimp - 24 hrs) (ICDL Certification Module: Image Editing)	Singapore National Employers Federation
Perform Image Editing Functions (Adobe Photoshop - 24 hrs) (ICDL Certification Module: Image Editing)	Singapore National Employers Federation
Perform Web Editing Functions (Kompozer - 24 hrs) (ICDL Certification Module: Web Editing)	Singapore National Employers Federation
Perform Web Editing Functions (MS Expression - 24 hrs) (ICDL Certification Module: Web Editing)	Singapore National Employers Federation
Perform Web Editing Functions (Adobe Dreamweaver - 24 hrs) (ICDL Certification Module: Web Editing)	Singapore National Employers Federation
Perform Project Planning Functions (Openproj – 16 hrs) (ICDL Certification Module: Project Planning)	Singapore National Employers Federation
Perform Project Planning Functions (MS Project 2010 - 16 hrs) (ICDL Certification Module: Project Planning)	Singapore National Employers Federation

		Manage Online Information (16 hrs) (ICDL Certification Module: Managing Online Information)	Singapore National Employers Federation
		Perform Online Collaboration (24 hrs) (ICDL Certification Module: Online Collaboration)	Singapore National Employers Federation
		Use ICT for Knowledge Management (In-company)	SSA Consulting Group Pte Ltd
		Perform Advanced Word Processing Functions	Training Vision Institute Pte Ltd
		Perform Advanced Spreadsheet Functions	Training Vision Institute Pte Ltd
		Perform Advanced Database Function	Training Vision Institute Pte Ltd
		Perform Advanced Presentation Functions	Training Vision Institute Pte Ltd
		Manage Online Information	Training Vision Institute Pte Ltd
		Perform Online Collaboration	Training Vision Institute Pte Ltd
		Use ICT for Knowledge Management	Training Vision Institute Pte Ltd
		Use ICT for Knowledge Management (Contextualised)	Training Vision Institute Pte Ltd
		Apply Workplace ICT	Training Vision Institute Pte Ltd
Lifelong Learning	Intermediate	ES WSQ Foster Team Adaptability (Level 3)	Civil Service College
		WSQ Foster Team Adaptability	Eagle Infotech Consultants Pte Ltd
		Foster Team Adaptability	Image Institute of Learning and Development Pte Ltd
		Foster Team Adaptability	Mendaki Social Enterprise Network Singapore Pte Ltd
		Foster Team Adaptability	NTUC LearningHub Pte Ltd
		Foster Team Adaptability	Singapore National Employers Federation
		Contribute Towards a Learning Organisation	Singapore National Employers Federation
		Foster Team Adaptability	SSA Consulting Group Pte Ltd
		Contribute Towards a Learning Organisation	SSA Consulting Group Pte Ltd