

**SKILLS FRAMEWORK FOR SOCIAL SERVICE  
SKILLS MAP - LEAD EARLY INTERVENTION TEACHER**

<b>Sector</b>	<b>Social Service</b>	
<b>Track</b>	<b>Early Intervention Teaching</b>	
<b>Sub-track</b>	<b>Direct Practice</b>	
<b>Occupation</b>	<b>Early Intervention Teacher</b>	
<b>Job Role</b>	<b>Lead Early Intervention Teacher</b>	
<b>Job Role Description</b>	<p>The Lead Early Intervention Teacher leads the development and implementation of centre-wide curriculum, programmes, and teaching practices. He/She develops the procedures and processes for the delivery of programmes, intervention methods and teaching practices. He coordinates cross-centre and cross-sector programmes with other social service organisations, institutions as well as corporate and community stakeholders and oversees engagements with families to facilitate exchange of information and resources. He also conducts trainings on evidence-based practices and provides supervision and mentorship to early intervention teachers and conceptualises and carries out relevant research work.</p> <p>An experienced professional who is nurturing, sincere, and possesses strong project management and coordination skills, the Lead Early Intervention Teacher works in varied settings such as in early intervention teaching centres, student care centres, special education schools, and other voluntary welfare organisations.</p>	
<b>Critical Work Functions and Key Tasks</b>	<b>Critical Work Functions</b>	<b>Key Tasks</b>
	Plan curriculum and programmes	Lead development of centre-wide curriculum and programmes
		Develop initiatives, practices and learning materials to improve the quality of natural learning environments
		Evaluate effectiveness of teaching and learning approaches for improvements to lessons
		Develop new teaching and learning approaches for application to lessons
	Deliver interventions	Manage the implementation of centre-wide curriculum
		Enhance improvements to interventions, methods, tools and assistive technologies to support learning
		Review case reports for high risk cases
		Develop new classroom management strategies
		Oversee children's learning progress, goals and family priorities
	Build stakeholder relationships and partnerships	Implement cross-sector programmes with industry leaders in social service and healthcare sectors
		Coach families to ensure adherence to quality standards
		Lead the development of new partnerships to improve programmes and services
	Manage family and community programmes	Coordinate the development of cross-centre initiatives, cross-centre family and community initiatives and cross-centre programmes
		Evaluate the overall plans for cross-centre initiatives, cross-centre family and community initiatives and cross-centre programmes for improvements
		Evaluate effectiveness of outreach activities in promoting centre programmes and services
Uplift professional practice of early intervention teaching	Conduct workshops for sharing knowledge and resources with staff, centres, families and wider community	
	Develop new intervention methods, tools, and assistive technologies for application based on emerging early intervention teaching and sector trends	

		Supervise junior early intervention teachers and volunteers to improve work performance		
	Perform research in early intervention teaching	Conceptualise research projects		
		Provide directions for research data collection activities		
		Manage datasets for research projects		
		Conduct research data analyses		
		Identify the implications of the research findings		
		Translate research findings into applications for direct practice		
		Draft research papers		
		Present research findings and posters at conferences		
<b>Skills &amp; Competencies</b>	<b>Technical Skills &amp; Competencies</b>		<b>Generic Skills &amp; Competencies</b>	
	Care-giving	Level 5	Communication	Advanced
	Child Functional Needs Assessment	Level 5	Interpersonal Skills	Advanced
	Classroom Management	Level 5	Leadership	Intermediate
	Collaborative Practices Across Disciplines and Sectors	Level 5	Teamwork	Advanced
	Diversity Awareness and Management	Level 5	Transdisciplinary Thinking	Advanced
	Early Intervention Principles and Practices	Level 5		
	Emergency Response and Crisis Management	Level 5		
	Ethics, Values and Legislation	Level 5		
	Family and Caregiver Engagement	Level 5		
	Health, Safety and Nutrition	Level 5		
	Individualised Intervention Planning and Implementation	Level 5		
	Natural Learning Environment Design	Level 5		
	Practice Supervision	Level 5		
	Professional Consultation	Level 5		
	Reflexive Practice	Level 5		
	Research Data Analysis	Level 4		
Research Data Collection and Management	Level 4			

	Research Design	Level 4		
	Research Findings Communication	Level 4		
	Research into Professional Practice Translation	Level 4		
	Resilience and Self-care	Level 5		
	Social Sector Policy Influence	Level 5		
	Social Service Programme Development	Level 5		
	Social Service Programme Evaluation	Level 5		
	Social Service Programme Implementation	Level 5		
	Stakeholder Management	Level 5		
	Trends Evaluation and Application	Level 5		
<b>Programme Listing</b>	For a list of Training Programmes available for the Social Service sector, please visit: <a href="http://www.skillsfuture.sg/skills-framework/social-service">www.skillsfuture.sg/skills-framework/social-service</a>			