

**SKILLS FRAMEWORK FOR SECURITY
TECHNICAL SKILLS & COMPETENCIES (TSC) REFERENCE DOCUMENT**

TSC Category	Security Operations					
TSC	Guard and Patrol					
TSC Description	Perform guard and patrol duties to ensure the security of guarded facilities and eliminate prevailing security threats					
TSC Proficiency Description	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6
	SEC-SOP-1007-1.1	SEC-SOP-2007-1.1	SEC-SOP-3007-1.1	SEC-SOP-4007-1.1		
	Apply appropriate procedures for guard and patrol activities	Apply appropriate procedures for armed guard and patrol activities	Supervise securities activities in accordance to organisational procedures	Manage and review guard and patrol processes		
Knowledge	<ul style="list-style-type: none"> Organisational procedures for preparing and performing guard and patrol activities Organisational procedures for checking and using appropriate equipment for guard and patrol activities Relevant legal requirements relating to guard and patrol activities Organisational procedures for handling enquiries, requests and offences during guard and patrol activities Techniques and tactics for guard and patrol activities List of prohibited and hazardous items and goods Types of relevant stakeholders Types of issues and situations during the conduct of guard and patrol activities Organisational procedures for reporting of incidents during guard and patrol activities Types of mobile interface and technology 	<ul style="list-style-type: none"> Organisational procedures for preparing and performing armed guard and patrol activities Types of facility premises Site layouts and locations of assignment Types of equipment required for armed guard and patrol activities Organisational procedures on use of firearms Relevant legal requirements and standards relating to armed guard and patrol activities Protocols in handling incident security breaches and irregularities while performing armed guard and patrol activities Force and guard duties doctrine Principles of effective communication Organisational procedures for reporting of incidents during guard and patrol activities Types of mobile interface and technology 	<ul style="list-style-type: none"> Organisational procedures on reporting and assign duties Organisational procedures for follow-up actions Relevant legal requirements Operation of security system and equipment Organisational and operational requirements in relation to security measures Types and uses of communication channels and necessary equipment to facilitate communication Security risk management Types of issues and situations during the conduct of guard and patrol activities Organisational procedures on maintenance of security systems and information Problem-solving methods to handle situations 	<ul style="list-style-type: none"> Existing security arrangements, systems and equipment in clients' premises Types of evaluation methods Types of communication terminologies List of prohibited and hazardous items and goods Functions of equipment used for guard and patrol activities Types of complex issues and situations during the conduct of guard and patrol activities Problem-solving methods to handle complex situations 		
Abilities	<ul style="list-style-type: none"> Check and clarify assignment details with appropriate authorities Prepare and operate appropriate equipment 	<ul style="list-style-type: none"> Check and clarify assignment details with appropriate authorities Prepare and arrange equipment necessary for 	<ul style="list-style-type: none"> Supervise and ensure the safety and efficiency of the conduct of guard and patrol activities in accordance to 	<ul style="list-style-type: none"> Analyse strengths and weaknesses of current guard and patrol procedures 		

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	<p>necessary for guard and patrol duties in accordance to organisation standard operating procedures (SOPs)</p> <ul style="list-style-type: none"> • Carry out guarding in accordance with assigned schedules • Carry out patrol of building premises in accordance with assigned schedules with the use of mobile devices • Attend calls promptly and clearly according to organisation SOPs • Handle theft incident in accordance to organisation SOPs and relevant legal requirements • Inform and report to appropriate authorities during situations • Handle prohibited and hazardous items in accordance to organisation SOPs • Check and return all equipment to appropriate authorities 	<p>armed guard and patrol duties</p> <ul style="list-style-type: none"> • Perform guarding and patrolling of premises in accordance with organisational procedures with the use of mobile devices • Perform appreciation of area according to organisational procedures • Access the situation to determine the type of risks and threats occurred during duty • Take appropriate action to situations involving suspicious objects and person in accordance with organisational operating procedures • Provide situation reports to control room periodically in accordance with organisational operating procedures 	<p>organisational procedures</p> <ul style="list-style-type: none"> • Response to requests made by appropriate persons and promptly provide assistance • Recommend adjustments in the deployment of security equipment and manpower related to guard and patrol activities • Establish a standard format for security personnel to document and report any incidents during guard and patrol activities • Monitor electronic security systems according to organisational procedures • Handle escalated problems/issues in accordance with organisational procedures • Detect system failure or malfunctions and inform appropriate person for remedial action • Complete relevant records and documentation • Assist higher management in reporting incidents to authorities 	<ul style="list-style-type: none"> • Develop guard and patrol procedures in accordance relevant legal requirement • Monitor the conduct of guard and patrol activities and adjust as required to maintain and/or improve efficiency • Develop and review the appropriate courses of action to take or mitigate threats relating to guard and patrol activities • Documentation of requirements, procedures and incidents • Respond to requests made by appropriate persons and promptly provide guidance for complex situations 		
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