

**SKILLS FRAMEWORK FOR SECURITY  
TECHNICAL SKILLS & COMPETENCIES (TSC) REFERENCE DOCUMENT**

<b>TSC Category</b>	Information Management					
<b>TSC</b>	Information Collection					
<b>TSC Description</b>	Gather and measure data on topics targeted to answer relevant questions					
<b>TSC Proficiency Description</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Level 4</b>	<b>Level 5</b>	<b>Level 6</b>
	<b>SEC-IFM-1003-1.1</b>	<b>SEC-IFM-2003-1.1</b>	<b>SEC-IFM-3003-1.1</b>	<b>SEC-IFM-4003-1.1</b>	<b>SEC-IFM-5003-1.1</b>	
	Carry out conversations to capture relevant information	Apply appropriate techniques to capture relevant information	Collaborate with relevant parties to capture relevant information	Review information collected	Devise methods to capture relevant information	
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>Organisational procedures for information collection</li> <li>Relevant legal requirements</li> <li>Methods of collecting and storing information</li> <li>Legal requirements for reporting</li> <li>Principles of a cordial conversation</li> <li>Key elements of investigation activities</li> <li>Types of surveillance activities and techniques</li> <li>Types of security questions to engage subjects</li> <li>Rules of disclosure</li> <li>Types of official proceedings</li> </ul>	<ul style="list-style-type: none"> <li>Types of questioning techniques</li> <li>Organisational procedures for information collection and verification</li> <li>Legal and Law institutional knowledge</li> <li>Methods and legal requirements of performing search and inspection on subjects</li> <li>Signs of inappropriate demeanour</li> <li>Types of dangerous objects</li> </ul>	<ul style="list-style-type: none"> <li>Organisational procedures for information collection</li> <li>Types of facilitation methods</li> <li>Methods of information collection</li> <li>Legal and Law institutional knowledge</li> <li>Principles of a cordial conversation</li> <li>Types of security questions to engage subjects at private and public areas</li> <li>Relevant stakeholders involved</li> </ul>	<ul style="list-style-type: none"> <li>Organisational procedures for information collection</li> <li>Methods of evaluating information collected</li> <li>Reporting requirement</li> <li>Types of security questions to engage subjects at private and public areas</li> <li>Legal and Law institutional knowledge</li> <li>Types of clarification methods</li> <li>Relevant stakeholders involved</li> </ul>	<ul style="list-style-type: none"> <li>Organisational procedures for information collection</li> <li>Recognition of public members with special medical needs</li> <li>Methods of information collection</li> <li>Legal and Law institutional knowledge</li> <li>Legal requirements for reporting</li> <li>Tools and methodologies to review systems and processes</li> <li>Relevant stakeholders involved</li> </ul>	
<b>Abilities</b>	<ul style="list-style-type: none"> <li>Ask general and direct questions to capture required information</li> <li>Provide appropriate feedback to stakeholders</li> <li>Verify information captured</li> <li>Comply with legislative requirements when conducting investigation assignments</li> <li>Conduct surveillance</li> <li>Prepare and submit investigation log sheet</li> </ul>	<ul style="list-style-type: none"> <li>Apply appropriate questioning techniques to engage subjects and capture required information</li> <li>Verify information captured with appropriate persons</li> <li>Apply appropriate search techniques to subjects who are entering protected areas and protected places</li> <li>Apply appropriate communication</li> </ul>	<ul style="list-style-type: none"> <li>Engage stakeholders in group conversations to capture required information</li> <li>Draw requirements from senior security personnel to assist in the capture of required information</li> <li>Draw requirements from law enforcement officers to assist in the capture of required information</li> <li>Provide appropriate feedback to stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>Verify with stakeholders to ensure information collected is correct</li> <li>Review information captured to reflect the correct intention</li> <li>Provide appropriate feedback to stakeholders</li> <li>Ensure information captured are complete and accurate</li> </ul>	<ul style="list-style-type: none"> <li>Develop new Standard Operating Procedures (SOPs) to capture relevant information</li> <li>Update SOPs to capture relevant information</li> <li>Introduce new methods of information collection to security personnel</li> <li>Influence the use of questioning techniques</li> </ul>	

**SKILLS FRAMEWORK FOR SECURITY  
TECHNICAL SKILLS & COMPETENCIES (TSC) REFERENCE DOCUMENT**

	<ul style="list-style-type: none"> <li>Present evidence</li> </ul>	<p>techniques to inspect subjects who are suspected of carrying dangerous objects entering protected area and protected places</p> <ul style="list-style-type: none"> <li>Carry out appropriate inspection techniques on subjects who are suspected of carrying dangerous objects entering protected areas and protected places</li> </ul>	<ul style="list-style-type: none"> <li>Verify information captured are complete and correct</li> </ul>			
--	--	--	--	--	--	--