

| <b>SKILLS FRAMEWORK FOR SECURITY<br/>SKILLS MAP –SECURITY CONSULTANT</b> |  |  |
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| <b>Sector</b>  | Security   |  |
| <b>Track</b>   | Security Consultancy   |  |
| <b>Occupation</b>  | Security Consultant  |  |
| <b>Job Role</b>  | <b>Security Consultant</b>   |  |
| <b>Job Role Description</b>  | <p>The Security Consultant conducts security audits and risk assessments. He/She recommends security measures and develops security protection plans for various types of facilities. He may be required to conduct presentations to clients and other relevant parties.</p> <p>He is required to work in an office environment and perform site visits when necessary. He is expected to communicate with relevant stakeholders and clients as part of his role in performing the respective duties.</p> <p>This requires him to be analytical, responsive, decisive and cooperative.</p> |  |
| <b>Critical Work Functions and Key Tasks</b>                             | <b>Critical Work Functions</b>   | <b>Key Tasks</b>   |
|  | Manage tender processes  | Undertake needs analyses                                 |
|  |  | Conduct initial physical security surveys                |
|  |  | Prepare tender documents                                 |
|  | Develop security plans   | Design and evaluate security measures                    |
|  |  | Recommend enhancements to security measures              |
|  |  | Integrate technology, processes and manpower deployments |
|  |  | Plan for contingencies                                   |
|  | Implement security plans   | Conduct security plan briefings to stakeholders          |
|  |  | Coordinate with vendors on set-up of security equipment  |
|  |  | Integrate security measures                              |
|  |  | Conduct security trainings                               |
|  | Manage security plan effectiveness   | Conduct security audits                                  |
| Refine security measures based on audit findings                         |  |  |
| Submit security audit reports  |  |  |

| Skills & Competencies  | Technical Skills and Competencies  |         | Generic Skills and Competencies (Top 5) |              |
|------------------------|--|---------|---|--------------|
|                        | Conflict Resolution Management   | Level 4 | Communication                           | Advanced     |
|                        | Contract Management  | Level 3 | Decision Making                         | Intermediate |
|                        | Documentation  | Level 3 | Interpersonal Skills                    | Advanced     |
|                        | Financial Management   | Level 3 | Problem Solving                         | Intermediate |
|                        | Innovation Management  | Level 4 | Digital Literacy                        | Intermediate |
|                        | Marketing Management   | Level 4 |   |              |
|                        | Quality Assurance and Audit  | Level 4 |   |              |
|                        | Robotics and Automation Application  | Level 4 |   |              |
|                        | Security Risk Analysis   | Level 5 |   |              |
|                        | Security Threat Research   | Level 5 |   |              |
| Stakeholder Management | Level 4  |         |   |              |
| Programme Listing      | For a list of Training Programmes available for the Security sector, please visit:<br><a href="http://www.skillsfuture.sg/skills-framework/security">www.skillsfuture.sg/skills-framework/security</a> |         |   |              |

The information contained in this document serves as a guide.