

**SKILLS FRAMEWORK FOR SEA TRANSPORT  
TECHNICAL SKILLS AND COMPETENCIES (TSC) REFERENCE DOCUMENT**

|                                    |  |                |  |   |  |                |
|------------------------------------|--|----------------|--|---|--|----------------|
| <b>TSC Category</b>                | Business Finance   |                |  |   |  |                |
| <b>TSC</b>                         | Cash Flow Reporting  |                |  |   |  |                |
| <b>TSC Description</b>             | Maintaining business units' cash flow reports by consolidating data and monitoring cash inflow and outflow transactions. |                |  |   |  |                |
| <b>TSC Proficiency Description</b> | <b>Level 1</b>   | <b>Level 2</b> | <b>Level 3</b>   | <b>Level 4</b>  | <b>Level 5</b>   | <b>Level 6</b> |
|                                    |  |                | <b>STP-FIN-3002-1.1</b>  | <b>STP-FIN-4002-1.2</b>   | <b>STP-FIN-5002-1.1</b>  |                |
|                                    |  |                | Preparing cash flow reports for the business unit by gathering and consolidating data and reconciling transactions against financial records.  | Monitoring the business unit's cash flow reports for potential impact to business.  | Establish cash flow management strategies and forecast financial impact of business decisions on cash flows  |                |
| <b>Knowledge</b>                   |  |                | <ul style="list-style-type: none"> <li>Differences between cash flow reports and income statements</li> <li>Objectives of cash flow reports</li> <li>Sources of data needed in cash flow reports</li> </ul>  | <ul style="list-style-type: none"> <li>Cash flow projections and impact on cash flow management</li> <li>Cash flow assumptions</li> <li>Potential issues identified from cash flow reports and recommendations</li> </ul>   | <ul style="list-style-type: none"> <li>Cash flow analyses</li> <li>Strategies to manage threats to organisation's finances</li> <li>Impact of business decisions on cash flow</li> <li>Types of financing and funding strategies to enhance cash flow</li> <li>Methods to mitigate cash flow challenges</li> </ul>   |                |
| <b>Abilities</b>                   |  |                | <ul style="list-style-type: none"> <li>Gather and consolidate cash inflow and outflow transaction data</li> <li>Verify and reconcile transactions against financial records to ensure accuracy</li> <li>Generate cash flow reports to determine the business unit's cash position</li> <li>Submit cash flow reports to relevant stakeholders for review in accordance with organisational policies and procedures</li> </ul> | <ul style="list-style-type: none"> <li>Project cash inflows and outflows for the business unit to prepare for contingencies</li> <li>Review cash flow reports to identify items that may impact the business unit's cash flow management</li> <li>Manage cash flows effectively against allocated budgets</li> <li>Monitor weaknesses and threats to cash flow to reduce budget overrun risks</li> <li>Present findings to management for review</li> </ul> | <ul style="list-style-type: none"> <li>Develop strategies to avoid cash flow shortages</li> <li>Review cash flow challenges by monitoring weaknesses and threats to finances</li> <li>Forecast impact of business decisions on finances and cash flows</li> <li>Drive engagement activities with key stakeholders to help mitigate cash flow challenges</li> <li>Develop cash flow visibility plans for key stakeholders to</li> </ul> |                |

SKILLS FRAMEWORK FOR SEA TRANSPORT  
 TECHNICAL SKILLS AND COMPETENCIES (TSC) REFERENCE DOCUMENT

|  |  |  |  |   |                                     |  |
|--|--|--|--|---|-------------------------------------|--|
|  |  |  |  | in accordance with organisational policies and procedures | understand operational implications |  |
|--|--|--|--|---|-------------------------------------|--|