

SKILLS FRAMEWORK FOR SEA TRANSPORT

SKILLS MAP - MANAGING DIRECTOR/GENERAL MANAGER/CHIEF OPERATING OFFICER/FLEET DIRECTOR

Sector	Sea Transport			
Track	Shipping and Maritime Services			
Occupation	Managing Director/General Manager/Chief Operating Officer/Fleet Director			
Job Role	Managing Director/General Manager/Chief Operating Officer/Fleet Director			
Job Role Description	The Managing Director/General Manager/Chief Operating Officer/Fleet Director oversees the organisation's strategic priorities in shipping, chartering and fleet management. He/She inspires the organisation towards achieving business goals and fulfilling the vision, mission and values, while inspiring a culture of innovation and process improvement. He is a strategic thinker who solves highly complex problems with informed, timely and decisive actions.			
Critical Work Functions and Key Tasks	Critical Work Functions		Key Tasks	
	Oversee ship compliance to regulatory requirements and legislation		Ensure compliance to regulatory requirements and legislation and keep abreast of changes in compliance requirements	
			Institute compliance systems and practices to monitor adherence to regulations	
			Set directions, goals and targets to ensure achievement of organisational vision, mission, goals and objectives	
			Review and refine organisation strategies and targets for endorsement	
			Oversee the organisation's Planned Maintenance System, ship inspections, audits and docking	
	Oversee crew management matters		Oversee crew management policies and procedures	
			Promote engagement strategies to improve crew performance	
	Manage budget and expenditure		Evaluate the organisation's financial performance	
			Establish key performance indicators for financial performance	
	Grow organisation's shipping and chartering business		Explore new opportunities and areas of collaboration to expand the organisation's business and networks	
			Keep abreast of key trends and best practices in shipping and chartering business	
Manage business risks		Formulate the organisation's risk management strategy		
		Detect new and emerging risk areas and formulate proactive steps to address them		
Lead improvements to enhance efficiency		Drive organisation's ship efficiency management		
		Build a culture of innovation within the organisation to encourage continuous improvement		
Skills & Competencies	Technical Skills & Competencies		Generic Skills and Competencies (Top 5)	
	Budgeting	Level 6	Leadership	Advanced
	Business Continuity Management	Level 6	Interpersonal Skills	Advanced
	Business Negotiation	Level 6	Communication	Advanced
	Business Planning	Level 5	Teamwork	Advanced
	Chartering	Level 5	Resource Management	Advanced
	Crisis Management	Level 6		
	Cyber Security	Level 3		
	Financial Analysis	Level 5		
	Financial Management	Level 6		
	Fleet Procurement	Level 5		
	Innovation	Level 6		
	Manpower Planning	Level 5		
	Networking	Level 6		
	Organisational Strategy and Policy Realisation	Level 6		
	Resource Management	Level 5		
	Risk Compliance and Governance	Level 6		
	Risk Control and Response Planning	Level 6		
Ship Cyber Security	Level 6			
Ship Energy Efficiency	Level 5			
Programme Listing	For a list of Training Programmes available for the Sea Transport sector, please visit: www.skillsfuture.sg/skills-framework/sea-transport			

The information contained in this document serves as a guide.