

**SKILLS FRAMEWORK FOR RETAIL
TECHNICAL SKILLS AND COMPETENCIES (TSC) REFERENCE DOCUMENT**

TSC Category	Planning and Implementation					
TSC	Property and Infrastructural Planning					
TSC Description	Formulate organisation's infrastructural blueprint based on projected growth plans and future business requirements					
TSC Proficiency Description	Level 1	Level 2	Level 3	Level 4 RET-PNI-4008-1.1	Level 5 RET-PNI-5008-1.1	Level 6 RET-PNI-6008-1.1
				Conduct research on property and infrastructural sites, and oversee implementation of property plans	Assess infrastructural sites to support business requirements based on projected future growth and expansion plans and develop property plans	Direct formulation of organisation's infrastructural blueprints as well as endorse and assess infrastructural development plans to accommodate organisational growth strategies and building expansion initiatives
Knowledge				<ul style="list-style-type: none"> • Business growth strategy • Organisation's infrastructural blueprint • Store and/or facilities development project • Project planning and resource • Equipment and asset inventory • Property and infrastructural regulations requirement and compliance 	<ul style="list-style-type: none"> • Business growth strategy • Organisation's infrastructural blueprint • Store and/or facilities development project • Project planning and resource • Equipment and asset inventory • Property and infrastructural regulations requirement and compliance 	<ul style="list-style-type: none"> • Organisational strategy and business growth strategy • Financial analysis • Organisation's infrastructural blueprint • Feasibility study • Property and infrastructural regulations requirement and compliance
Abilities				<ul style="list-style-type: none"> • Analyse future growth and expansion plans and conduct research relating to property and infrastructural sites • Provide recommendations on appropriate sites and locations • Develop appropriate property and infrastructural design • Develop project and material cost estimate • Oversee implementation of property and infrastructural plans • Collaborate and manage relationship with tenants 	<ul style="list-style-type: none"> • Assess infrastructural sites to support the business requirement based on projected future growth and expansion plan • Develop property plans including legal terms, contracts, renovation requirements, asset replacements, sale and purchase of property and equipment • Determine associated project and materials cost • Negotiate with landlords, Housing Development Board (HDB), management agencies 	<ul style="list-style-type: none"> • Direct the formulation of the organisation's infrastructural blueprint • Endorse new site establishments • Endorse and assess infrastructural development plans to accommodate to organisational growth strategies and building expansion initiatives • Direct negotiate with landlords, HDB, management agencies • Assess feasibility and conduct cost-benefits analysis

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