

**SKILLS FRAMEWORK FOR MEDIA
TECHNICAL SKILLS AND COMPETENCIES (TSC) REFERENCE DOCUMENT**

TSC Category	Production and Direction					
TSC Title	Location Scouting					
TSC Description	Identify and evaluate various locations to meet production requirements for shooting					
TSC Proficiency Description	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6
			MED-MPN-3024-1.1	MED-MPN-4024-1.1		
			Identify options for locations to meet production requirements and coordinate permits at locations	Evaluate locations based on the production script, artistic vision, commercial and project considerations to secure permissions from relevant authorities and prepare production site for shooting		
Knowledge			<ul style="list-style-type: none"> Research methods, techniques and resources for location identification Parameters to assess locations Procedures for obtaining permits to access and use locations Relevant rules, guidelines and legal requirements for use of locations for production 	<ul style="list-style-type: none"> Creative vision and production purpose Parameters of location selection based on scripts and production requirements Production limitations such as constraints on budgets, resources and time availability and any specific limits on shooting locations Roles and contribution of key departments during a shoots, inter-dependencies and reporting structures Workplace safety and health parameters related to locations Legal requirements, insurance clauses and risk management Contracting processes 		
Abilities			<ul style="list-style-type: none"> Conduct research based on available databases, prior experience and primary research to identify various options for each type of location Provide clear and descriptive photographs 	<ul style="list-style-type: none"> Develop a checklist for each type and sequence of locations required based on production needs Review the locations shortlisted against the production requirements as 		

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			<p>and videos of potential locations for the production team to select the most appropriate location</p> <ul style="list-style-type: none"> • Assess the locations from aesthetic perspectives to evaluate their suitability for the shoot • Assess locations for accessibility, facilities, power supply, utilities and other requirements • Identify all the logistical and budgetary constraints related to the locations • Identify all the potential risks related to the locations • Identify requirements for legal and regulatory permits as well as the stakeholders and agencies involved • Support in obtaining permissions and licenses from the various authorities • Prepare contracts and written agreements for the use of locations 	<p>well as financial and logistical criteria</p> <ul style="list-style-type: none"> • Lead final survey of the shortlisted locations to assess the suitability of the locations based on production requirements and constraints • Ascertain the permissions and licenses required and the related costs • Analyse location parameters and risk factors to recommend final locations that balance production needs against financial and logistical constraints • Oversee the process of obtaining various permits and licenses from the local authorities • Negotiate fees and terms for using the shortlisted location to ensure budget adherence • Review all the contracts and written agreements prepared for the use of locations • Advise others on minimising potential risks and contingency arrangements to cover weather extremes or non-availability of certain locations to minimise delays during production • Oversee all aspects of production and workplace safety and health of every crew member 		
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