

SKILLS FRAMEWORK FOR MEDIA SKILLS MAP - VIDEO EDITOR* (COLOUR GRADING, ONLINE EDITING)		
Sector	Media	
Sub-sector	Film and Video, TV and Broadcast	
Track	Content Post-Production	
Sub-track	Video Editing	
Occupation	Video Editing Professional	
Job Role	Video Editor* (Colour Grading, Online Editing)	
Job Role Description	<p>The Video Editor is responsible for managing the video editing team and creating the final cut by assembling the raw recorded materials and other files. Before the video editing process, he/she is required to work closely with other production teams to understand requirements and communicate the intended creative vision for production. During the video editing process, he digitally cuts all the files and puts them in a narrative sequence that follows that script and screenplay. He is also responsible for refining the edited footages based on inputs from the creative leadership teams. Upon the completion of the video editing processes, he is required to do all final checks of the video formats and backups to ensure all videos are saved.</p> <p>In some instances, he may be required to be proficient in other areas of video editing. An area of specialisation is colour grading where he is required to digitally manipulate and correct the colours in the footages to accentuate the visual elements in the footages or online editing. Another specialisation is online editing where he is responsible for creating a final cut by combining all edited visual and audio elements.</p> <p>The working environment is primarily indoors in a video editing studio, however he may be required to travel depending on the production requirements.</p> <p>He ought to be proficient in using video editing software. He should maintain a good rapport with his team and be able to provide creative direction during the video editing process. He should also be attentive and diligent in the storage and editing of the various versions of content.</p>	
Critical Work Functions and Key Tasks	Critical Work Functions	Key Tasks
	Plan post production operations	Oversee the sequencing of edited videos to ensure the edited videos are in a logical and sequential order in alignment with the script
		Guide teams to visualise the flow of the story
		Make changes to the edited footages based on inputs from the creative leadership teams
		Oversee the editing of all footage, sound, foley and special effects into the final cut
	Execute post-production operations	Review script, screenplay and the creative vision of the production
		Create an assembly edit and/or rough cut of the content
		Develop the edit decision list (EDL) to break down the edits required for each frame
		Check the formats and back-ups of materials ingest and prepare backups of the material
		Produce video outputs in alignment with standards and regulations
	Manage teams and/or departments	Communicate common goals, direction and accountability among staff
		Develop staff by coaching, mentoring and engaging in career discussions
		Exhibit effective performance management practices within department in accordance with company policies and procedures
	Specialisation in Colour Grading	
	Perform colour grading	Recommend required colour corrections to achieve desired visual impact based on the creative vision
		Develop workflow action plans and timelines
		Perform colour manipulation of footages to achieve desired visual effects
		Balance colour saturation across frames to achieve colour consistency
		Perform back up of edited materials and archive them as necessary
	Specialisation in Online Editing	
Perform online editing operations	Retrieve edited visual and audio requirements from production teams	
	Execute the composition of edited visual and audio requirements into final shots according to creative vision of production	
	Add subtitles, voiceover and/or commentary in final shots	
	Conform EDLs to achieve edited high quality footage	
	Perform edits that will ensure the continuity of final shots by collaborating with the post-production team	
	Refine edits based on feedback from creative leadership team	

		Perform back up of edited materials and archive them as necessary		
	Master output content into required formats	Select appropriate video format, bit rate and video resolution to fit format requirements of content distributors		
		Adjust key frame and frame rate to achieve desired playback sequence		
		Compress output content to required file size and quality		
		Produce video outputs in alignment with standards and regulations		
Skills and Competencies	Technical Skills and Competencies		Generic Skills and Competencies (Top 5)	
	Colour Grading	Level 3	Creative Thinking	Advanced
	Immersive Video Editing	Level 3	Problem Solving	Intermediate
	Media File Formats Conformation	Level 3	Decision Making	Intermediate
	Procurement for Production Operations	Level 4	Digital Literacy	Intermediate
	Production Operations	Level 2	Communication	Intermediate
	Video Editing	Level 3		
Programme Listing	For a list of Training Programmes available for the Media sector, please visit: www.skillsfuture.sg/skills-framework/Media			

The information contained in this document serves as a guide.

Note: *Text in brackets refer to specialisations included in the job role