

SKILLS FRAMEWORK FOR MEDIA SKILLS MAP - SOUND RECORDIST					
Sector	Media				
Sub-sector	Film and Video, TV and Broadcast				
Track	Production Technical Services				
Sub-track	Sound Recording				
Occupation	Sound Recording Equipment Operator				
Job Role	Sound Recordist				
Job Role Description	<p>The Sound Recordist executes sound recording operations. He/She is responsible for recording sound on location or in a studio. He usually records sounds in synchronisation with the camera to enable high quality sounds to be captured at the time of shooting. He coordinates with other crew members to assess the shoot location and studio configuration, and plans the placement of sound equipment to ensure that it does not cast shadows on frames. He operates the sound recording equipment based on the sound design briefs and ensures that recordings are stored appropriately. He monitors the quality of the sound recording and sound effects by using headphones and channels it to the appropriate teams for further sound quality checks. After the shoot, he has to dismantle and clean the sound equipment. He is required to follow workplace safety and health standards and escalate any reports or breaches to the relevant authorities.</p> <p>The work involves long hours of physically demanding tasks, especially during the operation of sound recording equipment. He needs to be physically strong to operate the equipment for long periods of time.</p> <p>He is required to have a strong knowledge of sound technology, sound equipment, camera equipment and radio transmission technology. He ought to be an effective team player and should be able to think of creative solutions to problems posed by particular locations and situations. He should have a good sense of timing and an excellent sense of hearing.</p>				
Critical Work Functions and Key Tasks	Critical Work Functions	Prepare for sound recording operations	Key Tasks		
			Work closely with the creative and production leadership for the planning stage to clarify technical requirements and budgets		
			Assess the shoot location and studio configuration		
			Coordinate with crew members to deploy sound equipment to obtain quality sound signals		
	Record sound during shoot	Record sound during shoot	Test sound equipment to check for potential defects		
			Operate sound recording equipment to record sound as per the sound design briefs		
			Route audio signals to relevant personnel for audio quality monitoring		
			Create premix to assess quality of sound recordings after each take		
			Operate sound mixing consoles to balance sound from different sources to enhance recording		
			Operate sound equipment in compliance with relevant regulations, standards and guidelines		
	Maintain sound equipment	Maintain sound equipment	Guide others in workplace safety and health practices		
			Resolve workplace safety and health hazards to maintain a safe working environment		
Perform troubleshooting and maintenance of sound equipment					
Skills and Competencies	Technical Skills and Competencies	Generic Skills and Competencies (Top 5)			
		Procurement for Production Operations	Level 2	Communication	Advanced
		Production Budget Management	Level 3	Problem Solving	Advanced
		Production Operations	Level 2	Resource Management	Advanced
		Sound Editing	Level 3	Creative Thinking	Advanced
		Sound Mixing	Level 3	Decision Making	Advanced
		Sound Recording Operations	Level 5		
		Talent Casting	Level 3		
Workplace Safety and Health	Level 3				
Programme Listing	For a list of Training Programmes available for the Media sector, please visit: www.skillsfuture.sg/skills-framework/Media				

The information contained in this document serves as a guide.