

SKILLS FRAMEWORK FOR MEDIA SKILLS MAP - REPORTER/CORRESPONDENT - NEWS				
<b>Sector</b>	Media			
<b>Sub-sector</b>	TV and Broadcast			
<b>Track</b>	Content Production and Management			
<b>Sub-track</b>	News Reporting and Production			
<b>Occupation</b>	Journalist			
<b>Job Role</b>	Reporter/Correspondent - News			
<b>Job Role Description</b>	<p>The Reporter/Correspondent - News is responsible for collecting, verifying and analysing information about newsworthy events to produce news stories that are fair, accurate, impartial and balanced. He/She is responsible for conducting research on the beat by identifying suitable research sources and organising them into themes to investigate and establish facts. He is also involved in field reporting and is required to develop written and visual content related to beats assigned for broadcast and social media platforms. In order to report breaking news quickly, he may be required to perform edits to visual and audio content.</p> <p>He is expected to work outdoors and may be required to travel depending on the location of the event covered. During the coverage of news stories, he is expected to deliver work within tight timelines. He is also expected to be on standby and may be called upon to cover major events.</p> <p>He ought to have knowledge on the relevant statutory regulations related to journalism. He is required to have effective writing skills and good interpersonal skills to build a network of contacts. He should be inquisitive, have strong perseverance to pursue a story idea and be able to meet tight deadlines.</p>			
<b>Critical Work Functions and Key Tasks</b>	<b>Critical Work Functions</b>	Produce news content	<b>Key Tasks</b>	
			Collect information about newsworthy events from a variety of sources, including social media, other news outlets and individual contacts	
			Analyse information from a variety of sources to verify the authenticity of stories and check facts	
			Build up network of contacts within the beats	
			Develop script to suit story angles and own delivery styles	
			Craft news stories to provide the public with accurate information related to the situation	
			Ensure accuracy, balance, clarity, objectivity and free of advocacy to maintain credible image	
			Adhere to all copyright clearances and legal issues relating to materials used for broadcast	
	Work with camera crew and editor to cover and edit news events that are assigned			
	Conceptualise visuals to complement content	Interpret story requirements to understand the required mood and overall themes		
		Recommend visual ideas to enhance story angles		
		Prepare relevant templated graphics that improve the overall impact of the content by collaborating with production teams		
		Use various forms of media to capture facts such as archive video or audio footage, pictures and other documents		
		Keep track of all the sources of information including labelling and storing all recordings and other forms of media		
	Present news to audience	Understand production schedules and timelines by collaborating with production team		
Repurpose content for various platforms				
Carry out piece-to-camera and voiceovers for event coverage				
<b>Skills and Competencies</b>	<b>Technical Skills and Competencies</b>		<b>Generic Skills and Competencies (Top 5)</b>	
	Legal and Compliance Management	Level 3	Communication	Advanced
	News Delivery and Presentation	Level 2	Sense Making	Intermediate
	News Editing	Level 3	Interpersonal Skills	Intermediate
	News Story Development	Level 3	Creative Thinking	Intermediate
	News Story Research	Level 3	Digital Literacy	Intermediate
	Production Planning And Scheduling	Level 3		
	Social Media Content Creation and Management	Level 3		
<b>Programme Listing</b>	For a list of Training Programmes available for the Media sector, please visit: <a href="http://www.skillsfuture.sg/skills-framework/Media">www.skillsfuture.sg/skills-framework/Media</a>			

The information contained in this document serves as a guide.