

**SKILLS FRAMEWORK FOR INTELLECTUAL PROPERTY  
TECHNICAL SKILLS AND COMPETENCIES (TSC) REFERENCE DOCUMENT**

<b>TSC Category</b>	Intellectual Property Management					
<b>TSC Title</b>	Intellectual Property Management Processes					
<b>TSC Description</b>	Monitor and maintain intellectual property processes and establish intellectual property policies and tactics					
<b>TSC Proficiency Description</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Level 4</b>	<b>Level 5</b>	<b>Level 6</b>
			<b>INP-IPR-3008-1.1</b>	<b>INP-IPR-4008-1.1</b>	<b>INP-IPR-5008-1.1</b>	<b>INP-IPR-6008-1.1</b>
			Implement intellectual property (IP) processes and identify IP infringements	Develop and refine intellectual property (IP) processes, as well as evaluate and address IP infringements	Evaluate and refine intellectual property (IP) policies and tactics	Direct intellectual property (IP) management strategies and objectives
<b>Knowledge</b>			<ul style="list-style-type: none"> <li>• Definition of IP</li> <li>• Types of IP</li> <li>• Importance of IP to organisation</li> <li>• Objectives of monitoring IP infringements</li> <li>• IP-related legislation and guidelines</li> <li>• Components of IP application forms</li> <li>• Types of information needed by relevant stakeholders</li> <li>• Sources from which information about IP can be obtained</li> </ul>	<ul style="list-style-type: none"> <li>• Objectives of and importance of IP management</li> <li>• Objectives of monitoring IP infringements</li> <li>• Solutions to IP infringements</li> <li>• Methods for IP protection</li> <li>• IP-related legislation and guidelines</li> <li>• Methods to identify and evaluate the different types of IP and IP infringements</li> </ul>	<ul style="list-style-type: none"> <li>• Business environment and trends related to IP</li> <li>• Importance of IP and its role in building value in the organisation</li> <li>• Scope of IP policies</li> <li>• Objectives and purpose of IP management</li> <li>• Organisation's IP needs</li> <li>• Stages in the IP lifecycle</li> <li>• Resources and tools to support IP management</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose of IP management</li> <li>• Issues relating to the development of IP management strategies</li> <li>• Factors in evaluating business significance of IP</li> <li>• Stages in the IP lifecycle</li> <li>• Critical success factors of IP management strategies</li> <li>• Business environment and trends related to IP</li> <li>• Importance and role of IP in building value in the organisation</li> <li>• Organisation's IP needs</li> </ul>
<b>Abilities</b>			<ul style="list-style-type: none"> <li>• Identify and implement applicable IP processes to support organisation's IP objectives</li> <li>• Identify and report IP infringements in accordance with organisational procedures</li> <li>• Identify the potential of the organisation's products and/or services and/or processes to</li> </ul>	<ul style="list-style-type: none"> <li>• Develop IP processes to contribute to IP management</li> <li>• Evaluate and address IP infringements in accordance with organisational procedures</li> <li>• Supervise IP processes to ensure that they are completed in a timely manner</li> </ul>	<ul style="list-style-type: none"> <li>• Conduct research on the IP landscape and the IP of the organisation's competitors</li> <li>• Define the objectives and coverage of the organisation's IP policies and tactics</li> <li>• Gain management support and approval on IP policies and tactics</li> </ul>	<ul style="list-style-type: none"> <li>• Set up IP management strategies and objectives aligned to organisational strategies and objectives</li> <li>• Evaluate the direction of international and industry trends to determine the organisation's IP strategy</li> <li>• Drive the development of IP management strategies and objectives</li> </ul>

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			<p>contribute to IP management objectives</p> <ul style="list-style-type: none"> <li>• Identify requirements for IP registration in accordance with relevant legislation and regulations</li> <li>• Liaise with appropriate IP experts to provide documentation support</li> </ul>	<ul style="list-style-type: none"> <li>• Evaluate and refine IP processes to support organisational objectives</li> <li>• Communicate IP processes to ensure compliance</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate resources for the implementation of IP policies and tactics</li> <li>• Review and assess outcomes of IP policies and tactics</li> <li>• Determine effectiveness of IP policies and tactics</li> <li>• Develop platforms for generating awareness of IP policies and processes</li> </ul>	<p>and ensure alignment with organisational strategies and objectives</p> <ul style="list-style-type: none"> <li>• Evaluate implications of IP management strategies on the organisation's strategy</li> <li>• Analyse business environment impact on IP management to discern potential changes to IP management strategies</li> </ul>
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