

**SKILLS FRAMEWORK FOR FINANCIAL SERVICES  
SKILLS MAP - EXECUTION TRADER**

<b>Sector</b>	Financial Services			
<b>Track</b>	Trading and Execution			
<b>Occupation</b>	Trader			
<b>Job Role</b>	<b>Execution Trader</b>			
<b>Job Role Description</b>	<p>The Execution Trader's main responsibility is to execute trades based on orders received from clients. The role supports the trading desk in managing trade flow and market liquidity by engaging in market-making activities and facilitating transactions between various market participants. He/She also serves as a liaison with other trading operations and will assist in administration related to trade transaction processing and verification.</p> <p>The Execution Trader deals with a substantial volume of trading orders day-to-day and is meticulous in executing these orders accurately as well as resilient and clear-headed in this fast-paced working environment. He is also sensitive to risk and regulatory related responsibilities, ensuring trades are executed in a compliant and risk-controlled manner.</p> <p>He possesses specific product knowledge and this can include either one or a combination of equities, fixed income, cash equivalents, derivatives, commodities, foreign exchange, cryptocurrencies and alternative investments.</p>			
<b>Critical Work Functions and Key Tasks / Performance Expectations</b>	<b>Critical Work Functions</b>	Manage trades from inception to execution	<b>Key Tasks</b>	
			Monitor the market for news, potential disruptions and opportunities	
			Conduct pre-trade analysis and trade verifications	
			Conduct analysis of trade execution	
	Establish compliance with regulations and execution policies		Execute trades based on orders received	
			Learn and stay up-to-date with local trading regulations and best execution policies	
			Ensure trading procedures are governed within set trading limits	
	Conduct market-making activities		Ensure that the trades executed comply with organisation's execution policies and local trading regulations	
			Coordinate contracts to connect buyers and sellers	
			Quote bid or ask prices and volume at which to trade continuously	
			Facilitate smooth transactions between market participants	
	<b>Skills and Competencies</b>	<b>Technical Skills and Competencies</b>		<b>Generic Skills and Competencies (Top 5)</b>
Block Trading		Level 4	Communication	Advanced
Client Investment Suitability		Level 4	Problem Solving	Intermediate
Customer Acceptance Checking and Onboarding		Level 4	Interpersonal Skills	Intermediate
Electronic Trading System Management		Level 4	Digital Literacy	Advanced
Emerging Technology Synthesis		Level 4	Decision Making	Intermediate
Ethical Culture		Level 4		
Market Liquidity and Counterparty Matching		Level 3		
Market Research and Analysis		Level 3		
People Performance Management		Level 4		
Price Verification and Profit Analysis		Level 4		
Trade Processing, Fund Settlement and Treasury Transaction Processing		Level 4		
Trading Management		Level 4		

<b>Programme Listing</b>	For a list of Training Programmes available for the Financial Services sector, please visit: <a href="http://www.skillsfuture.sg/skills-framework/financial-services">www.skillsfuture.sg/skills-framework/financial-services</a>
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The information contained in this document serves as a guide.