

SKILLS FRAMEWORK FOR ENVIRONMENTAL SERVICES SKILLS MAP – WASTE RECYCLING SORTER		
Sector	Environmental Services	
Track	Materials Recovery	
Occupation	Waste Recycling Sorter	
Job Role	Waste Recycling Sorter	
Job Role Description	<p>The Waste Recycling Sorter identifies and sorts materials which are suitable for recycling. He/She sorts waste at the waste management facility, places the materials at the conveyor belt, removes non-recyclable items accurately and reports operational faults to the appropriate person. He is also required to ensure the assigned appropriate tools and equipment are in working condition and provide updates on equipment faults.</p> <p>He works in the waste management facility and may be exposed to unpleasant sights and smells, and to dangerous and/or toxic substances. As such, he may be required to handle potentially dangerous materials and must ensure that all activities are completed in a safe and efficient manner.</p> <p>He is physically fit and attentive, resilient and a team player.</p>	
Critical Work Functions and Key Tasks	Critical Work Functions	Key Tasks
	Perform waste sorting and materials recovery operations	Identify and sort collected waste
		Deposit recyclable waste on conveyor belts as directed
		Ensure safety measures are adhered to during waste sorting operations
	Handle tools and equipment	Ensure the appropriate tools and equipment are in working condition
		Report equipment faults to the supervisor
		Ensure tools and equipment are replenished timely, reinstated and maintained
	Manage incidents	Report operational abnormalities to the appropriate person
Respond to incidents and emergencies as directed		

Skills & Competencies	Technical Skills and Competencies		Generic Skills and Competencies (Top 5)	
	Emergency Response Management	Level 2	Communication	Basic
	Environmental Management System Policies, Standards, Procedures and Practices Management	Level 1	Teamwork	Basic
	Equipment and Inventory Management	Level 1	Interpersonal Skills	Basic
	Hazardous Material Management	Level 2	Service Orientation	Basic
	Incident and Accident Investigation	Level 2	Problem Solving	Basic
	Waste Sorting Management	Level 1		
	Workplace Safety and Health Culture Development	Level 2		
Workplace Safety and Health Practices Implementation	Level 1			
Programme Listing	For a list of Training Programmes available for the Environmental Services sector, please visit: www.skillsfuture.sg/skills-framework/environmental-services			

The information contained in this document serves as a guide.