

**SKILLS FRAMEWORK FOR HEALTHCARE
SKILLS MAP - THERAPY ASSISTANT**

Sector	Healthcare	
Track	Therapy Support	
Occupation	Therapy Assistant	
Job Role	Therapy Assistant	
Job Role Description	<p>A Therapy Assistant is responsible for providing support to therapists before, during and after therapy sessions. S/He is responsible for supporting department administration and operations as well as participating in continuing education to further her/his knowledge in the areas of speech, occupational and physiotherapy.</p> <p>S/He may work in various settings such as public and private institutions, integrated and long-term care facilities as well as in the social service setting. S/He may work as part of a collaborative, interdisciplinary team which may include speech, occupational and physiotherapists, teachers, physicians, audiologists, psychologists and social workers.</p> <p>S/He should be diligent, flexible and resourceful.</p>	
Critical Work Functions and Key Tasks / Performance Expectations	Critical Work Functions	Key Tasks
	Provide therapy support	Assist the therapists in assessing clients' status for suitability to start therapy sessions or continue with therapy sessions
		Prepare clients, materials and equipment for assessments or therapy
		Assist therapists in carrying out treatment plans
		Perform therapy procedures according to protocols as instructed by the therapists
		Assist therapists in recording therapy sessions according to template sets
		Communicate information of therapy sessions to the therapists
		Educate patients and caregivers on therapeutic interventions as instructed by therapists
		Conduct basic or routine group therapy
	Support department administration and operations	Maintain cleanliness and safety of therapy areas
		Adhere to infection control procedures
		Maintain inventories and equipment for the department
		Perform administrative duties
Participate in quality improvement initiatives		

	Support specialty therapy areas	Assist in fabrication, donning and doffing of orthosis and pressure garments		
		Fabricate orthosis and pressure garments as instructed by the therapists		
		Issue therapeutic aids or assistive devices for clients as prescribed by therapists		
Skills and Competencies	Technical Skills and Competencies		Generic Skills and Competencies	
	Audit Management	Level 2	Communication	Basic
	Change Management	Level 1	Teamwork	Basic
	Client Assessment in Therapy Support	Level 1	Interpersonal Skills	Basic
	Client Education in Therapy Support	Level 1	Service Orientation	Basic
	Continuous Improvement Management	Level 2	Problem Solving	Basic
	Emergency Response and Crisis Management	Level 2		
	Infection Control	Level 2		
	Intervention Implementation in Therapy Support	Level 1		
	Inventory Control and Equipment Maintenance in Rehabilitation Care	Level 1		
	Management of Stakeholders	Level 1		
	Professional, Legal and Ethical Healthcare Practice	Level 2		
	Reflective Practice	Level 1		
	Workplace Safety and Health	Level 1		
Workplace Violence	Level 2			
Programme Listing	For a list of Training Programmes available for the Healthcare sector, please visit: www.skillsfuture.sg/skills-framework/hc			