

**SKILLS FRAMEWORK FOR HEALTHCARE
SKILLS MAP - SENIOR PRINCIPAL OCCUPATIONAL THERAPY EDUCATOR**

Sector	Healthcare		
Track	Occupational Therapy		
Sub-track	Education		
Occupation	Occupational Therapist		
Job Role	Senior Principal Occupational Therapy Educator		
Job Role Description	<p>A Senior Principal Occupational Therapy Educator oversees and reviews the various initiatives and training plans for the department. S/He provides training in specialty areas to occupational therapists and leads professional development initiatives. S/He develops and implements frameworks to support learning in the department.</p> <p>S/He may work in various settings such as but not limited to public and private institutions, acute and community hospitals, rehabilitation centres, voluntary welfare organisations, schools, integrated and long-term care facilities and clients' homes and work environments. S/He may also work as part of collaborative, interdisciplinary teams which may include teachers, nurses, doctors, audiologists, psychologists, social workers, physiotherapists and speech therapists. S/He may assume a joint appointment as a lecturer in educational institutions.</p> <p>S/He should be visionary, innovative and passionate about the learning and development of therapists. S/He should possess effective interpersonal, communication and team-building skills.</p>		
Critical Work Functions and Key Tasks / Performance Expectations	Critical Work Functions	Key Tasks	Performance Expectations (For legislated / regulated occupations)
	Plan training and development activities	Set strategic direction for training and development beyond institutional level	In accordance with: • Allied Health Professions Act (Chapter 6B)
		Plan continuing education programmes and training beyond institution level	
		Oversee learning and development plans for staff in the department	
		Oversee clinical attachment programmes	
		Develop framework for supervisors to identify knowledge gaps and training needs of team members	
	Design training frameworks and curriculum	Drive strategic direction for key training areas of focus	
		Develop clinical training and mentorship frameworks	
		Review clinical training and mentorship frameworks	
		Develop training programmes for the profession	
Oversee implementation of training programmes			
	Drive the development of learning curriculum for therapists		
	Contribute to the development of student curriculum		

		Promote inter-professional education programmes		
	Promote a culture for lifelong learning	Oversee framework for participation in continuous professional development by therapists in various healthcare settings		
		Collaborate with educational institutions, clinical educators and regional facilitators to advance students' and staff's learning		
		Create opportunities for co-learning across institutions or settings to advance students' and staff's learning		
		Create opportunities for capability development		
	Deliver training and development activities	Deliver training to therapists and other external partners		
		Oversee delivery of training to healthcare professionals and external partners		
		Lead the delivery of professional development programmes and public educational initiatives at the national level		
	Manage quality of training and development activities	Set and review institutional training quality standards		
		Develop assessment methods and tools to evaluate effectiveness of institutional training programmes or providers		
		Review training quality standards		
		Review audit results		
		Evaluate training programmes		
Evaluate standards of educators in the department				
Supervise staff in conducting talks and workshops				
Provide feedback on curriculum to education institutions				
Skills and Competencies	Technical Skills and Competencies		Generic Skills and Competencies	
	Audit Management	Level 5	Developing People	Advanced
	Change Management	Level 6	Interpersonal Skills	Advanced
	Clinical Teaching and Supervision	Level 5	Communication	Advanced
	Continuous Improvement Management	Level 6	Lifelong Learning	Advanced
	Individual and Cultural Diversity	Level 5	Leadership	Advanced

	Inter-professional Collaboration	Level 6		
	Learning Needs Analysis	Level 6		
	Management of Stakeholders	Level 6		
	People Management	Level 6		
	Performance Management	Level 6		
	Professional, Legal and Ethical Healthcare Practice	Level 6		
	Programme Delivery	Level 5		
	Programme Design	Level 6		
	Programme Evaluation	Level 6		
	Reflective Practice	Level 6		
	Strategy Development	Level 6		
	Strategy Execution	Level 6		
Programme Listing	For a list of Training Programmes available for the Healthcare sector, please visit: www.skillsfuture.sg/skills-framework/hc			