

**SKILLS FRAMEWORK FOR AIR TRANSPORT  
TECHNICAL SKILLS & COMPETENCIES (TSC) REFERENCE DOCUMENT**

<b>TSC Category</b>	Ground Handling Services and Operations					
<b>TSC</b>	Load Control Documentation					
<b>TSC Description</b>	Complete load control documents to facilitate aircraft loading					
<b>TSC Proficiency Description</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Level 4</b>	<b>Level 5</b>	<b>Level 6</b>
			<b>ATP-GSO-3017-1.1</b>	<b>ATP-GSO-4017-1.1</b>		
			Prepare load control documents such as the International Air Transport Association (IATA) manual load sheets and standard electronic data processed load sheets	Review completed load control documents against airline and industry requirements		
<b>Knowledge</b>			<ul style="list-style-type: none"> <li>• Principles of aircraft weight and balance</li> <li>• Types of automated and manual load sheets used in the aviation industry</li> <li>• Procedures to complete loading documents</li> <li>• Airline requirements for load documentation</li> <li>• Concept of trim charts</li> <li>• Procedures for the endorsement of load control documents</li> <li>• Dangerous Goods Regulations (DGR)</li> </ul>	<ul style="list-style-type: none"> <li>• Principles of aircraft weight and balance</li> <li>• Types of automated and manual load sheets used in the aviation industry</li> <li>• Procedures to complete loading documents</li> <li>• Airline requirements for load documentation</li> <li>• Concept of trim charts</li> <li>• Procedures for the endorsement of load control documents</li> <li>• Procedures to make changes to load documents</li> <li>• Consequences of incorrect load control documents</li> <li>• Dangerous Goods Regulations (DGR)</li> </ul>		
<b>Abilities</b>			<ul style="list-style-type: none"> <li>• Prepare loading documents according to established standards and requirements, including dangerous goods planning</li> </ul>	<ul style="list-style-type: none"> <li>• Review and confirm completed load control documents to ensure compliance with organisational standards</li> </ul>		

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			<ul style="list-style-type: none"><li>• Present completed load sheets to relevant stakeholders</li><li>• Provide advice to flight crew on fuel top-up requirements</li><li>• Make amendments to load sheets due to changes in flight operations</li></ul>	<ul style="list-style-type: none"><li>• Examine load calculations in accordance with airline and industry requirements</li><li>• Collate and manage documentation archives</li><li>• Verify the accuracy of document processing workflows</li><li>• Oversee all amendments and rectifications made to load sheets and load plans</li></ul>		
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