

**SKILLS FRAMEWORK FOR FOOD SERVICES
TECHNICAL SKILLS & COMPETENCIES (TSC) REFERENCE**

TSC Category	Food Standards and Workplace Safety Management					
TSC	Workplace Safety and Health for Food and Beverage Operations					
TSC Description	Implement workplace safety and health (WSH) practices in accordance with legislative requirements					
TSC Proficiency Description	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6
	<Insert TSC Code>	FSS-WSH-2092-1.1	FSS-WSH-3092-1.1	FSS-WSH-4092-1.1	FSS-WSH-5092-1.1	<Insert TSC Code>
		Support organisational workplace safety and health (WSH) by conducting checks according to work plans and instructions	Supervise the implementation of safe work practices and maintain workplace risk control measures at workplaces	Manage the day-to-day performance of workplace safety and health (WSH) activities in a workplace environment	Lead workplace safety and health (WSH) procedures and practices to ensure safety at work	
Knowledge		<ul style="list-style-type: none"> Organisational policies and procedures relating to WSH Overview of WSH management system Hazard Analysis & Critical Control Points management system (HACCP) Methods of hazard identification and risk assessment associated with hazards, unsafe work practices and conditions Types of non-compliances, unsafe work conditions and practices Principles of the hierarchy of control WSH control measures and personal protective equipment (PPE) Importance of maintaining a safe work environment and reducing risk of injury Importance of safe usage of tools and equipment 	<ul style="list-style-type: none"> WSH legal and other requirements relevant to food services industry Types of WSH compliance inspection processes Incident Investigation and reporting Gaps in the existing control measures and actual practices Importance of assessing and reviewing workplace risk management activities in accordance with the guidelines provided by the Workplace Safety and Health Act Safety considerations when using automated equipment 	<ul style="list-style-type: none"> WSH regulations Requirements and tools available to monitor the workplace environment Workplace procedures for reporting WSH issues Preventive measures of common workplace accidents and injuries 	<ul style="list-style-type: none"> Industry codes of practice and Singapore Standards applicable to the industry for WSH Importance of benchmarking workplace safety and health performance against national/international standards Industry best practices in risk control measures Business continuity planning and risk assessment 	

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		<ul style="list-style-type: none"> • WSH roles and responsibilities under WSH Act • Types and meanings of common safety signs and hazard symbols 				
Abilities		<ul style="list-style-type: none"> • Adhere to WSH policy and procedures • Assist in the conduct of compliance inspections within work area • Identify non-compliances, unsafe work conditions and practices • Communicate the risks and control measures to the relevant stakeholders • Identify personal protective equipment requirements and safety device required for safe operations of tools and equipment at the workplace in accordance with the organisational procedures • Follow safety signs, instructions and workplace risk control measures in accordance with the organisational procedures • Interpret safety signs and hazard symbols 	<ul style="list-style-type: none"> • Intervene in the presence of unsafe behaviour and work practices • Assess the effectiveness in existing risk control measures and adequacy of resource allocation for implementation of risk control measures according to the hierarchy of control • Carry out WSH inspections • Implement WSH training and promotional programmes • Conduct incident investigation and prepare reports • Contribute ideas to improve desired outcomes of process, human and cultural factors and workplace or work-related factors • Identify gaps in the existing control measures and report to management for appropriate corrective actions and preventive actions 	<ul style="list-style-type: none"> • Manage the day-to-day performance of WSH activities • Manage compliance to workplace procedures for risk control measures • Review incident reporting in accordance with organisational procedures and legislative requirements • Propose improvements to organisational WSH procedures to enhance the organisation's ability to comply with regulatory requirements • Communicate WSH procedures and risk control measures to the production team • Identify appropriate training in accordance with organisational and regulatory requirements 	<ul style="list-style-type: none"> • Set up a system for monitoring and evaluating WSH records • Review risk control measures • Reassess changes in workplace practices or procedures to determine the mitigated risk level and document workplace risk control measures issues resolution in accordance with the guidelines provided by Workplace Safety and Health Act • Keep abreast of changes to WSH regulations and other regulatory requirements • Evaluate the effectiveness of the workplace safety and health system and related policies, procedures and programmes according to the organisation's aims with respect to WSH 	