

**SkillsFuture Fellowships
FREQUENTLY ASKED QUESTIONS**

S/N	Category
A	Questions on Eligibility Criteria
B	Questions on Award Monies
C	Questions on Application Submission
D	Questions on Application Status/Outcome
E	Other Questions

S/N	Category
A	QUESTIONS ON ELIGIBILITY CRITERIA
1.	<p>Why are fresh graduates not eligible for SkillsFuture Fellowships?</p> <p>The SkillsFuture Fellowship recognises Singapore Citizens who have acquired deep skills through years of work experience, and are deeply committed to contributing to the skills development of others. SkillsFuture Fellows will serve as role models to encourage other Singaporeans to pursue and achieve skills mastery in their fields.</p> <p>Fresh graduates may consider other initiatives such as the SkillsFuture Work-Study Post-Diploma Programmes (formerly known as SkillsFuture Earn and Learn Programme) at (http://www.skillsfuture.sg/wspostdip). Individuals who wish to switch careers can also tap on the Professional Conversion Programmes (PCPs).</p>
2.	<p>Can recipients of the SkillsFuture Study Award apply for the SkillsFuture Fellowships?</p> <p>SkillsFuture Study Award recipients have to complete the courses supported under the SkillsFuture Study Award before they can apply for the SkillsFuture Fellowships. Past SkillsFuture Study Award recipients are welcomed to apply for the SkillsFuture Fellowships and applications would be subjected to evaluation.</p>
3.	<p>Are there any restrictions on the industry that I work for, in order to be eligible for SkillsFuture Fellowships?</p> <p>No. The SkillsFuture Fellowships are open to Singapore Citizens from all industries.</p>
4.	<p>Is there an age limit to be eligible for SkillsFuture Fellowships?</p> <p>The SkillsFuture Fellowships are for Singapore Citizens with at least 10 years of working experience in the same (or related) industry or job functions. Candidates would typically be mid-career individuals. All Singapore Citizens who meet the eligibility criteria are welcome to apply.</p>
5.	<p>Are Public Officers eligible for SkillsFuture Fellowships?</p> <p>No. The Public Service is committed towards the skills deepening of public officers and government agencies offer a range of training and development schemes to support the skills upgrading of public officers. Public officers are encouraged to approach their HR officers to find out more about public service awards such as the Exemplary SkillsFuture@Public Service Award.</p>

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6.	<p>Can I receive SkillsFuture Fellowships more than once?</p> <p>No. This is to give opportunities to applicants who have not received the award, so that more Singapore Citizens can benefit from the initiative.</p>
7.	<p>What are the judging criteria for the SkillsFuture Fellowships?</p> <p>The SkillsFuture Fellowships are open to all Singapore Citizens with at least 10 years of working experience in the same (or related) industry or job function. The candidate should possess deep skills in relevant areas of professional and technical expertise, demonstrate a strong personal commitment to lifelong learning and mastery of domain, and contribute significantly to the skills development of others.</p>
B	QUESTIONS ON AWARD MONIES
1.	<p>How can I use the monetary award from SkillsFuture Fellowships?</p> <p>The monetary award can be used to defray out-of-pocket training expenses incurred in the pursuit of skills mastery through a broad range of skills deepening and upgrading programmes.</p>
2.	<p>What are the types of training programmes supported under SkillsFuture Fellowships?</p> <p>The SkillsFuture Fellowships can be used to support a wide range of skills deepening and upgrading options. The training programmes, which may be conducted locally or overseas, should lead to the acquisition of new skills and knowledge which will add value to the career development of individuals. Applicants should indicate the training programme(s) in their training plan when submitting the application.</p>
3.	<p>My total training costs are less than \$10,000. Can I still apply for SkillsFuture Fellowships?</p> <p>Yes, your application and training programmes will be subject to evaluation.</p>
4.	<p>Will SkillsFuture Fellowships recipients be expected to serve a bond?</p> <p>No. Award recipients will not have to serve a bond.</p>
5.	<p>What are the circumstances whereby I am required to return the award monies?</p> <p>Award recipients will be required to return the award monies if they are found to have provided false or inaccurate information in the application form and/or have failed to have met any of the obligations in the Letter of Offer signed by award recipients.</p>
6.	<p>Can I use my SkillsFuture Credit together with the SkillsFuture Fellowships?</p> <p>Yes. To find out more on SkillsFuture Credit, please refer to http://www.skillsfuture.sg/credit.</p>
7.	<p>Must the training programmes submitted in my training plan be SSG-supported courses?</p> <p>No, the SkillsFuture Fellowships can be used to support a wide range of skills deepening and upgrading options and is not limited to SSG-supported courses.</p>

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C	QUESTIONS ON APPLICATION SUBMISSION
1.	<p>Why am I unable to submit an application?</p> <p>You may not be eligible to apply for the award due to either of the following reasons:</p> <ol style="list-style-type: none"> 1. You do not meet the eligibility criteria (e.g. Singapore Citizen) 2. You have received a SkillsFuture Fellowships previously <p>For further enquires, please approach the Programme Manager administering the SkillsFuture Fellowships at sfa@snef.org.sg.</p>
2.	<p>I encountered difficulties filling in/submitted the application form. Who can I contact for assistance?</p> <p>For any advice in filling the application form, please approach the Programme Manager administering the awards at sfa@snef.org.sg.</p> <p>If you encounter technical issues (e.g. unable to upload attachments, error page, etc.), please contact SSG at portal.ssg-wsg.gov.sg or call 6785 5785.</p>
3.	<p>What is Skills Passport? How do I edit my Skills Passport for the application form?</p> <p>The Skills Passport is a section dedicated to your skills, certificates and licences. The Skills Passport information that you are sharing will be included as part of your application.</p> <p>Steps to edit Skills Passport:</p> <ol style="list-style-type: none"> 1. Click "Edit" on the relevant section to make the updates 2. Edit your Skills Passport and save accordingly 3. Close the tab and go back to the application form 4. Click "OK" in a pop-up window to refresh your details <p>Repeat step 1 to 4 for each relevant section that requires update.</p>
4.	<p>Can I save my application form as a draft?</p> <p>Yes. Please click on "Save and Exit" at the bottom of the application page.</p>
5.	<p>Where can I retrieve my saved draft application?</p> <p>To retrieve saved application draft, you will need to login to MySkillsFuture portal (www.myskillsfuture.sg) to access My Applications page. For more information, please click here for the user guide.</p>
6.	<p>Why am I unable to find my saved draft application in the My Application page?</p> <p>Your draft application is automatically deleted from the system when the application window is closed.</p>

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7.	<p>How do I know my application is submitted successfully?</p> <p>Upon submission of your application, a confirmation page with your application details (e.g. Application ID, Date of Application) will be displayed. You will not receive any acknowledgement email.</p>
8.	<p>Can I update my application after submission?</p> <p>No. Please approach the Programme Manager administering the SkillsFuture Fellowships at sfa@snef.org.sg if you need to edit your application form.</p>
9.	<p>Can I withdraw my application after submission?</p> <p>You can check the status of your application by logging into MySkillsFuture portal (www.myskillsfuture.sg) to access My Applications page. If the status of your application is 'submitted', you will be able to withdraw your submitted application. If the status of your application has been updated to 'pending evaluation', please approach the Programme Manager administering the SkillsFuture Fellowships at sfa@snef.org.sg for assistance.</p>
10.	<p>I have withdrawn my application earlier on, can I resubmit a new application?</p> <p>Yes. You can resubmit a new application if the application window is still open.</p>
11.	<p>Can I retrieve my withdrawn application?</p> <p>No. Withdrawn applications are deleted permanently.</p>
12.	<p>How long is the application window? When will I be able to submit an application?</p> <p>The application window is generally open from December to February. Please visit this website for information - http://www.skillsfuture.sg/fellowships.</p>
13.	<p>What do I need to prepare for my application?</p> <p>You will need to upload a letter of recommendation issued by your current employer or your past employer who have known you for at least one year, or a business associate who has known you for at least one year if you are self-employed. You may also wish to prepare supporting documents that highlight your achievements as a lifelong learning champion.</p>
14.	<p>How do I retrieve my application reference number?</p> <p>Steps to retrieve application reference number:</p> <ul style="list-style-type: none"> • Navigate to www.myskillsfuture.sg • Login via SingPass • Click the Dropdown list near your name, and choose "Applications" • Choose the SkillsFuture Fellowships Tab • You will then be brought to your applications page and be able to retrieve your application ID

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15.	<p>Where can I find out more information on the application process for the SkillsFuture Fellowships?</p> <p>You can visit http://www.skillsfuture.sg/fellowships for more information, or approach the Programme Manager administering the SkillsFuture Fellowships at sfa@snef.org.sg for assistance.</p>
D QUESTIONS ON APPLICATION STATUS/OUTCOME	
1.	<p>Who can I approach to enquire about the status of my application?</p> <p>You can check the status of your application by logging into MySkillsFuture portal (www.myskillsfuture.sg) to access My Applications page. For further enquires, please approach the Programme Manager administering the SkillsFuture Fellowships at sfa@snef.org.sg.</p>
2.	<p>How will I know if my application is successful?</p> <p>The Programme Manager administering the SkillsFuture Fellowships will contact you if your application is successful.</p>
E OTHER QUESTIONS	
1.	<p>How is the SkillsFuture Fellowships different from the SkillsFuture Study Award?</p> <p>The SkillsFuture Fellowship recognises Singapore Citizens with deep skills acquired through significant work experience in the same or related industries or job functions, as well as a track record of contribution to the skills development of others (e.g. as a coach or mentor).</p> <p>The SkillsFuture Study Award is targeted at developing and deepening skills of Singapore Citizens in the workforce that are needed in economic growth industries and industries meeting social needs.</p>