

**SKILLS FRAMEWORK FOR AEROSPACE  
TECHNICAL SKILLS AND COMPETENCIES (TSC) REFERENCE DOCUMENT**

<b>TSC Category</b>	Enterprise Risk Management					
<b>TSC</b>	Aviation Legislation Compliance					
<b>TSC Description</b>	Comply with relevant aviation legislative and regulatory requirements by establishing and adhering to operating procedures to prevent incidents of non-compliance and regulatory oversight.					
<b>TSC Proficiency Description</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Level 4</b>	<b>Level 5</b>	<b>Level 6</b>
	<b>AER-APO-1007-1.1</b>	<b>AER-APO-2007-1.1</b>	<b>AER-APO-3007-1.1</b>	<b>AER-APO-4007-1.1</b>	<b>AER-APO-5007-1.1</b>	<b>AER-APO-6007-1.1</b>
	Perform daily work activities in accordance with relevant aviation legislative and regulatory requirements	Interpret elements of relevant aviation legislative and regulatory requirements to ensure compliance	Administer organisational standard operating procedures and identify potential areas of non-compliance in operational activities	Manage compliance monitoring and formulate action plans to address non-compliance with relevant aviation legislative and regulatory requirements	Formulate standard operating procedures in accordance with relevant aviation legislations to drive organisational compliance with airworthiness requirements	Endorse organisation's compliance programmes in accordance with relevant legislative and regulatory requirements
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>Local and international aerospace legislations and regulations</li> <li>International Civil Aviation Organisation (ICAO) legislations</li> <li>Air Navigation Order (ANO) requirements</li> <li>Singapore Airworthiness Requirement (SAR) 21, 39, 66, 145, 147 and other requirements</li> <li>Federal Aviation Regulation (FAR) Part 145</li> <li>European Aviation Safety Agency (EASA) Part 145 and Part M requirements</li> <li>Regulatory requirements for documentation</li> <li>Organisational standard operating procedures (SOPs)</li> </ul>	<ul style="list-style-type: none"> <li>Local and international aerospace legislations and regulations</li> <li>International Civil Aviation Organisation (ICAO) legislations</li> <li>Air Navigation Order (ANO) requirements</li> <li>Singapore Airworthiness Requirement (SAR) 21, 39, 66, 145, 147 and other requirements</li> <li>Federal Aviation Regulation (FAR) Part 145</li> <li>European Aviation Safety Agency (EASA) Part 145 and Part M requirements</li> <li>Aviation legislations relevant to a holder of aircraft maintenance licence</li> <li>Compliance data management methods</li> <li>Regulatory requirements for documentation</li> <li>Organisational standard operating procedures (SOPs)</li> </ul>	<ul style="list-style-type: none"> <li>Local and international aerospace legislations and regulations</li> <li>International Civil Aviation Organisation (ICAO) legislations</li> <li>Air Navigation Order (ANO) requirements</li> <li>Singapore Airworthiness Requirement (SAR) 21, 39, 66, 145, 147 and other requirements</li> <li>Federal Aviation Regulation (FAR) Part 145</li> <li>European Aviation Safety Agency (EASA) Part 145 and Part M requirements</li> <li>Aviation legislations relevant to a holder of aircraft maintenance licence</li> <li>Air operator certificate requirements (AOCR)</li> <li>Airworthiness directives, notices and circulars</li> <li>Organisational standard operating procedures (SOPs) and</li> </ul>	<ul style="list-style-type: none"> <li>Local and international aerospace legislations and regulations</li> <li>International Civil Aviation Organisation (ICAO) legislations</li> <li>Air Navigation Order (ANO) requirements</li> <li>Singapore Airworthiness Requirement (SAR) 21, 39, 66, 145, 147 and other requirements</li> <li>Federal Aviation Regulation (FAR) Part 145</li> <li>European Aviation Safety Agency (EASA) Part 145 and Part M requirements</li> <li>Air operator certificate requirements (AOCR)</li> <li>Airworthiness directives, notices and circulars</li> <li>Compliance audit requirements and action plans to address non-compliance</li> <li>Organisational standard operating procedures (SOPs) and</li> </ul>	<ul style="list-style-type: none"> <li>Organisational regulatory frameworks and corporate governance policies</li> <li>International Civil Aviation Organisation (ICAO) legislations</li> <li>Air Navigation Order (ANO) requirements</li> <li>Singapore Airworthiness Requirement (SAR) 21, 39, 66, 145, 147 and other requirements</li> <li>Federal Aviation Regulation (FAR) Part 145</li> <li>European Aviation Safety Agency (EASA) Part 145 and Part M requirements</li> <li>Air operator certificate requirements (AOCR)</li> <li>Airworthiness directives, notices and circulars</li> <li>Compliance programmes and management systems</li> <li>Organisational standard operating procedures (SOPs) and</li> </ul>	<ul style="list-style-type: none"> <li>Regulatory frameworks and global leading practices</li> <li>Roles, accountabilities and responsibilities of company directors, functions and committees in corporate governance</li> <li>Corporate governance and risk management</li> <li>International Civil Aviation Organisation (ICAO) legislations</li> <li>Air Navigation Order (ANO) requirements</li> <li>Singapore Airworthiness Requirement (SAR) 21, 39, 66, 145, 147 and other requirements</li> <li>Federal Aviation Regulation (FAR) Part 145, European Aviation Safety Agency (EASA) Part 145 and Part M requirements</li> <li>Air operator certificate requirements (AOCR), airworthiness directives, notices and circulars</li> <li>Organisational standard operating procedures</li> </ul>

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			documentation requirements	documentation requirements	documentation requirements	(SOPs) and documentation requirements
<b>Abilities</b>	<ul style="list-style-type: none"> <li>Comply with organisational and regulatory policies and procedures</li> <li>Carry out day-to-day activities in accordance with regulatory requirements</li> <li>Report non-compliance in daily activities in accordance with information format requirements</li> <li>Maintain records as prescribed</li> <li>Comply with SOPs</li> </ul>	<ul style="list-style-type: none"> <li>Interpret and conduct activities in accordance with key legislative and regulatory requirements and related management systems to ensure legislative compliance</li> <li>Identify aviation legislations relevant to a holder of aircraft maintenance licence</li> <li>Perform aircraft maintenance and manufacturing activities in accordance with relevant regulatory requirements</li> <li>Identify and document possible areas of non-compliance in business activities in accordance with information format requirements</li> <li>Ensure documentation as per regulatory requirements</li> <li>Verify conformance to organisational SOPs</li> </ul>	<ul style="list-style-type: none"> <li>Implement key regulatory requirements and related management systems to ensure legislative compliance</li> <li>Identify relevant legislative and regulatory requirements in consultation with appropriate sources</li> <li>Describe the detailed requirements of certifying maintenance staff as per SAR-66</li> <li>Review aircraft maintenance and manufacturing activities for compliance with SAR requirements</li> <li>Evaluate areas of non-compliance with regulatory requirements in the performance of aircraft maintenance and manufacturing activities</li> <li>Analyse documentation and reports on non-compliance</li> <li>Ensure conformance to organisational SOPs</li> </ul>	<ul style="list-style-type: none"> <li>Manage adherence of work activities to key regulatory requirements and related management systems to ensure legislative compliance</li> <li>Analyse information on relevant compliance requirements that regulate the business units from appropriate sources of information</li> <li>Describe the requirements of an approved maintenance organisation and approval of maintenance training organisation as per SAR</li> <li>Develop methodologies for both internal and external monitoring and evaluation</li> <li>Formulate recommendations and obtain sign-off for addressing areas of non-compliance with legal and other requirements in consultation with relevant stakeholders</li> <li>Review documentation and reports on non-compliance</li> <li>Review conformance to organisational SOPs</li> </ul>	<ul style="list-style-type: none"> <li>Understand the functions of and relationships between International ICAO and Singapore aviation legislation</li> <li>Identify the requirement of ANO</li> <li>Propose and evaluate appropriate compliance programmes and/or management systems in consultation with relevant stakeholders</li> <li>Review performance indicators of operation of compliance programmes and management systems in identifying non-compliance</li> <li>Guide responses to address non-compliance within scope of relevant legislative and regulatory requirements</li> <li>Formulate and drive conformance to organisational SOPs</li> </ul>	<ul style="list-style-type: none"> <li>Define roles, accountabilities and responsibilities of company directors, functions and various committees in complying with corporate governance policies</li> <li>Provide guidance for internal and external compliance control</li> <li>Evaluate organisational plans to monitor and internalise regulatory compliance and corporate governance in the organisation</li> <li>Approve responses to address non-compliance when required</li> <li>Endorse conformance to organisational SOPs</li> <li>Drive leading practices in corporate governance and enterprise risk management</li> <li>Foster a culture of compliance and risk management in the workplace</li> </ul>